

Meeting of the Council of the London Borough of Barnet

TO BE HELD ON

Tuesday, 15 July 2008 at 7.00pm

VENUE

BARNET HOUSE, 1255 HIGH ROAD, WHETSTONE, N20 0EJ

A G E N D A

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CORPORATE GOVERNANCE DIRECTORATE

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**Council Meeting
15 July, 2008
Agenda and Timetable**

Item	Subject	Time for Debate	Page Nos.
	Part 1 – Statutory formalities / Announcements (15 minutes)	7.00pm – 7.15pm	
1.	Prayer		
2.	Apologies for absence		
3.	Minutes of last meeting held on 13 May 2008		1 - 30
4.	Official announcements		
5.	Declarations of interest		
6.	Any business remaining from last meeting		
	Part 2 – Question Time (30 minutes or until 7.45pm, whichever is the longer)	7.15pm – 7.45pm	
7.	Questions to the Leader and Cabinet		To be circulated separately
	<u>Part 3 – Members’ Motions (60 minutes)</u>	7.45pm – 8.45pm	
8.	Motions in the order in which notice has been given.		
8.1	Councillor Jack Cohen		
	This Council notes the complaints from residents in West Heath Road NW3 relating to noise and disturbance arising from near by building works. Council further notes that the Developers installed temporary traffic lights which resulted in unacceptable traffic congestion and general disruption in the area. Council is aware that temporary traffic lights are increasingly springing up throughout the Borough, either to serve the needs of Statutory Undertakers, the Council’s own works, or private development. Council believes that the installation of temporary traffic lights should only be implemented if absolutely necessary and only in a planned coordinated way		

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	<p>Council therefore requests the cabinet to draw up guide lines and a code of conduct for the installation of temporary traffic lights and to publish these guidelines as soon as possible.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the of the meeting I ask that it be voted upon at the Council meeting.</p>		
8.2	Councillor Mike Freer		
	<p>Council congratulates Boris Johnson on his election as Mayor of London on 1 May 2008.</p> <p>Council believes that the voice of the suburbs has been heard.</p> <p>Council resolves to work constructively with the new Mayor for the benefit of all residents in the Borough.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the of the meeting I ask that it be voted upon at the Council meeting.</p>		
8.3	Councillor Andrew Harper		
	<p>Council is extremely pleased of the Borough's recycling service, which has beaten Government targets and will be expanded this Autumn to include plastic and cardboard.</p> <p>In addition, Council is pleased the refuse service continues to achieve above average ratings for Customer Satisfaction.</p> <p>Council believes these accolades are testament to initiatives such as Compulsory Recycling, as well as the Council working in partnership with residents to encourage sustainability and waste minimisation.</p> <p>Therefore, Council is adamant that this performance should not be jepordised by cutting the number of waste collections by levying charges on waste collection.</p>		

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	<p>Therefore, Council is adamant that this performance should not be jeopardised by cutting the number of waste collections or by levying charges on waste collection.</p> <p>Council notes that, despite widespread opposition, the Labour Government is pressing ahead with plans to levy charges on households to dispose of their waste.</p> <p>Council believes this proposal amounts to just another tax on hard-working residents, will do nothing to encourage waste minimisation and recycling, and may actually increase problems such as fly-tipping. Accordingly, Council resolves to:</p> <p>1) Requests the Chief Executive writes to the Secretary of State for Communities and Local Government, Hazel Blears MP, setting out this Council's opposition to the proposed "Bin Taxes".</p> <p>2) Calls on Cabinet to build on the success this Borough has seen in waste management and recycling, by bringing forward proposals to work with our residents to cut the amount of refuse generated and sent to landfill.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.</p>		
8.4	Councillor Andreas Tambourides		
	<p>Council is proud to support the Municipality of Morphou in Cyprus, which has been in exile since the Turkish invasion in 1974.</p> <p>Council notes our strong links with Morphou since 1995 which extend not only to a Formal Twinning of the Borough and the Municipality, but also through visits and solidarity such as the Morphou Rally every year.</p>		

Item	Subject	Time for Debate	Page Nos.
	<p>In recognition of our ties with Morphou and the 36,000 Greeks and Cypriots living in our Borough, Council resolves to strengthen Barnet's links further by requesting one of the streets in the proposed Mill Hill East development be named "Morphou Road".</p> <p>The Cabinet Member for Planning is requested by Council to formalise this proposal.</p> <p>Furthermore, as a precedent has already been set by naming a road in Finchley after Chaville, Council proposes that further new roads in the Borough should also be named after Barnet's other twin towns.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.</p>		
8.5	Councillor Geof Cooke		
	<p><u>Oyster Pay-As-You-Go on Barnet National Rail services</u></p> <p>Council believes that public transport customers should be able to use the Oyster Pay-As-You-Go Card on all national rail services in Barnet.</p> <p>Council notes that currently, Oyster PAYG is not valid on Thameslink north of West Hampstead or on the Great Northern route north of Finsbury Park, both services operated by First Capital Connect</p> <p>Council believes that residents using Mill Hill Broadway, Hendon and Cricklewood stations, and New Barnet, Oakleigh Park and New Southgate stations should be able to use their Oyster PAYG card on these services.</p> <p>Council also notes that agreements with national rail operators on other lines, and at other stations on the abovementioned lines have now been negotiated to allow the use of Oyster PAYG including First Great Western stations in west London.</p>		

Item	Subject	Time for Debate	Page Nos.
	<p>Council therefore asks the Leader to write to the Mayor of London urging him to negotiate without delay the use of Oyster PAYG on Thameslink between West Hampstead and Elstree & Borehamwood and on the Great Northern between Finsbury Park and Hadley Wood/Crews Hill.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.</p>		
8.6	Councillor Julie Johnson		
	<p><u>More Police</u></p> <p>Council believes we need more beat police on our streets to tackle crime.</p> <p>Council asks the Cabinet Member for Crime and Community Safety, to write to the Mayor of London asking him to increase the number of beat police officers in London, including Barnet.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.</p>		
8.7	Councillor Kath McGuirk		
	<p><u>Improving public transport in Barnet</u></p> <p>Council notes that there is no orbital underground or rail service in Barnet, and that train services only run north/south bound.</p> <p>Council also notes that many Barnet roads are grid-locked with congestion, and that this will get progressively worse once the Borough's major regeneration projects have been completed, making bus journeys slower and more difficult to travel across the Borough.</p> <p>Council therefore believes that it is time to look at developing orbital rail routes in Barnet and the north London area.</p>		

Item	Subject	Time for Debate	Page Nos.
	<p>Council asks Cabinet to</p> <ul style="list-style-type: none"> to urge TfL to research the feasibility of an orbital railway through the borough including making maximum use of existing underused lines and use of proven light railway technology to minimise costs, as well as improving local bus links explore all opportunities to minimise car journeys generated by large new developments such as Cricklewood, Colindale and Mill Hill East via planning permission conditions work with other north London boroughs and TfL to investigate the need for orbital routes in general in a sub-region dominated by radial routes. 		
8.8	Councillor Barry Rawlings		
	<p><u>Free Swimming</u></p> <p>Council welcomes the government's recent announcement of a new £140m fund to help local authorities in England offer free swimming to over 60's and under 16s.</p> <p>Council notes that amongst other things, money from the fund could help support the provision of free lessons for adults who can't swim and the introduction of swimming co-ordinators to help maximise and sustain the uptake of swimming by new users.</p> <p>Council asks Cabinet to support Greenwich Leisure in every way it can to bid for money from this fund in order to help increase the number of people in Barnet taking physical exercise through swimming.</p> <p>Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.</p>		
	Break	8.45pm – 9.00pm	
	Part 4 – Policy Development (60 minutes)	9.00pm – 10.00pm	

Item	Subject	Time for Debate	Page Nos.
9.1	Administration Policy Item (30 minutes) Barnet Plan for Jobs (Right 4 Work)		31
9.2	Opposition Policy Item (30 minutes) Vibrant Town Centres		32
	Part 5 – Statutory Council Business (40 minutes)	10.00pm – 10:40pm	
10.	Reports from Cabinet		
11	Reports from Overview and Scrutiny committees		
12.	Reports from Other Committees		
13.	Reports of Officers		
13.1	Report of the Director Corporate Governance - Standards Committee Annual Report - 15 July 2008		33 - 42
14.1	Report of the Democratic Services Manager		43 - 70
1.	First class education and children overview and scrutiny committee		
2.	Health care for London consultation Pan London joint Overview and Scrutiny Committee.		
3.	Reports exempted from the call-in process because they are urgent:		
4.	Leader's Scheme of Delegation - appointment of Assistant Cabinet Member		
5.	Housekeeping - Amendments to the Constitution		
6.	Future of Scrutiny in Barnet		
14.2	Monitoring Officer		
	Part 6 Accountability (20 minutes)	10.40pm – 11.00pm	

Item	Subject	Time for Debate	Page Nos.
15.	Comments on the work of the Cabinet (10 minutes)		
15.1	From Councillor Jack Cohen In view of the Council's previously stated aim of encouraging a " café culture " in our Town centres , to ask the cabinet to justify charging café owners and other traders who are trying to meet the Council's aim.		
16.	Questions to representatives on outside bodies (10 minutes)		

Janet Rawlings, Democratic Services Manager
Barnet House
Whetstone N20 0EJ

Minutes

OF THE ANNUAL MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF BARNET held at The Town Hall, Hendon, NW4, on Tuesday, 13 May 2008.

PRESENT:

- *The Worshipful the Mayor (Councillor John Marshall)
- *The Deputy Mayor (Councillor Mukesh Depala)

Councillors:

*Maureen Braun	*Andrew Harper	*Sachin Rajput BA (Hons)
*Fiona Bulmer	Christopher Harris BA BSc	PgD Law
*Terry Burton	MPhil	*Robert Rams
*Anita Campbell	*Helen Hart	*Barry Rawlings
Wayne Casey BA (Hons)	*John Hart BA MA	*Hugh Rayner
MIIA	*Lynne Hillan	*Colin Rogers
*Danish Chopra	*Ross Houston	*Lisa Rutter
*Dean Cohen BSc (Hons)	*Anne Hutton	*Brian Salinger
*Jack Cohen	*Julie Johnson	*Kate Salinger BEd (Hons)
*Melvin Cohen LLB	*Duncan Macdonald	*Gill Sargeant
*Brian Coleman, AM, FRSA	*Caroline Margo	*Joan Scannell
*Geof Cooke	*Linda McFadyen	*Alan Schneiderman
*Richard Cornelius	*Kath McGuirk	*Agnes Slocombe SRN RM
*Jeremy Davies BA (Hons),	*Andrew McNeil	*Ansuya Sodha MBA (Middx)
CPFA	*Alison Moore	Cert Ed, DipM (CIM), AMBA
*Tom Davey	*Jazmin Naghar	*Andreas Tambourides
*Claire Farrier	*Matthew Offord	*Joanna Tambourides
*Anthony Finn BSc (Econ)	*Charlie O-Macauley	*Daniel Thomas BA (Hons)
FCA	*Monroe Palmer OBE, BA,	*Jim Tierney
*Mike Freer	FCA	*Daniel Webb
*Brian Gordon, LL.B	*Susette Palmer MA	*Richard Weider
*Eva Greenspan	*Bridget Perry	*Marina Yannakoudakis BSc
	*Wendy Prentice	(Hons) MA
		*Zakia Zubairi

*denotes Member present

1. PRAYERS (Agenda Item 1):

The Mayor's Chaplain offered prayer.

2. ELECTION OF THE MAYOR (Agenda Item 2):

The Mayor called for nominations for the election of Mayor of the London Borough for the ensuing municipal year.

Councillor Andrew Harper moved, seconded by Councillor Melvin Cohen, that Councillor John Marshall be elected Mayor.

Upon the motion being put, the motion was declared carried and
RESOLVED – That Councillor John Marshall be elected Mayor of the London Borough for the ensuing municipal year.

Councillor John Marshall then left the Council Chamber to robe. Upon his return, Councillor John Marshall was invested by the retiring Mayor with the badge and chain of office of Mayor.

The Mayor made the declaration prescribed by law accepting the office of Mayor and thanked the Council for the honour conferred upon him by his election and advised Council that his Charities would be Chai Cancer Care and Barnet Carers Centre

THE WORSHIPFUL THE MAYOR
(COUNCILLOR JOHN MARSHALL)
IN THE CHAIR

3. DEPUTY MAYOR:

The Worshipful the Mayor announced the appointment of Councillor Mukesh Depala to act as Deputy Mayor during his term of office.

4. MAYOR'S CHAPLAIN:

The Worshipful the Mayor announced the appointment of Reverend Alan Walker as Mayor's Chaplain during his term of office.

5. MINUTES (Agenda Item 3):

RESOLVED – That the minutes of the meeting of the Council held on 15 April 2008 be approved.

6. APOLOGIES FOR ABSENCE (Agenda Item 4):

Apologies were received from Councillor Wayne Casey for absence, Councillor Jeremy Davies for lateness and Councillor Christopher Harris for lateness and possibly absence.

7. OFFICIAL ANNOUNCEMENTS (Agenda Item 5):

There were none.

8. OUTCOME OF BY-ELECTION: HALE WARD (Report of the Chief Executive - Agenda Item 6)

The Council were informed that Tom Davey was elected as Councillor for Hale Ward.

9. TO ELECT THE LEADER OF THE COUNCIL (Agenda Item 7):

Councillor Brian Coleman, seconded by Councillor Joan Scannell, moved that Councillor Mike Freer be elected Leader of the Council for the ensuing municipal year.

Upon being put to the vote it was

RESOLVED – That Councillor Mike Freer be elected Leader of the Council for the ensuing municipal year.

10. TO APPOINT THE LEADER AND NINE OTHER MEMBERS TO THE CABINET AND DECIDE WHETHER TO APPOINT ONE OF THEM TO BE DEPUTY LEADER (Agenda Items 8):

Nominations were submitted. There being no contests, it was

RESOLVED –

(1) That the following members be appointed to serve on the Cabinet:

- (i) Councillor Mike Freer**
- (ii) Councillor Matthew Offord**
- (iii) Councillor Anthony Finn**
- (iv) Councillor Andrew Harper**
- (v) Councillor Richard Cornelius**
- (vi) Councillor Brian Coleman**
- (vii) Councillor Lynne Hillan**
- (viii) Councillor Helena Hart**
- (ix) Councillor Melvin Cohen**
- (x) Councillor Fiona Bulmer**

(2) That Councillor Matthew Offord be elected Deputy Leader of the Council for the ensuing municipal year.

- 11. TO NOTE THE APPOINTMENT AS LEADER OF THE OPPOSITION OF THE LEADER OF THE LARGEST POLITICAL GROUP OTHER THAN THE GROUP OF WHICH THE LEADER OF THE COUNCIL IS A MEMBER (Agenda Item 9)**

RESOLVED – That the appointment of Councillor Alison Moore be noted.

- 12. APPOINTMENT OF COMMITTEES (Agenda Item 10 and Report of the Democratic Services Manager Item 14.4.1(i)):**

Councillor Joan Scannell, Councillor Linda McFadyen and Councillor Susette Palmer moved the nominations to Committees in their names.

Council were asked to note that the Minutes of 4 March 2008 should in fact show that Councillor Kate Salinger was appointed to the Politically Balanced Working Group of Members as a substitute and not Councillor Brian Salinger, as set out in Item 14.4.4 of the Supplemental Report of Democratic Services Manager's report

RESOLVED – That

(i) on the basis that the Council is made up of 63 members comprising three political groups (Conservative 37 members, Labour 20 members, Liberal Democrat 6 members), the allocation of seats on committees subject to the political balance regulations be as set out in Appendix A.

(ii) the allocation of seats on Committees and other bodies appointed by the Council and on sub-committees and other bodies appointed by Council committees should be in accordance with Appendix B.

(iii) the Membership of Committees for the municipal year 2008/09 be as set out in appendix C.

(iv) the following Members and substitutes be appointed to the Working Group, and the Chairman to make recommendations to the Council at the 15 July 2008 meeting on the Future of the Overview and Scrutiny process in Barnet and any issues arising from the Mycroft Group:

- **Chairman: Councillor Sachin Rajput**
- **Cabinet Member: Councillor Brian Coleman**
- **Councillors: Joan Scannell, Andreas Tambourides, Julie Johnson, Linda McFadyen, Monroe Palmer**
- **Substitutes Councillors: Maureen Braun, Kate Salinger, Alison Moore, Barry Rawlings, Jack Cohen, Susette Palmer.**

(v) the two non-voting co-opted tenant representatives on the Tackling Crime and Housing Overview and Scrutiny Committee for the year 2008/2009 be appointed by the Barnet Housing Consultative Panel.

(vi) that the appointments of voluntary aided school representatives to the First Class Education and Children Overview and Scrutiny Committee be deferred until the next meeting of the Council.

(vi) that (i) Councillors Sachin Rajput, Maureen Braun, Andrew McNeil be appointed to the Barnet, Enfield, Haringey and Hertfordshire Clinical Strategy Joint Overview and Scrutiny Committee for 2008/2009.

(ii) Councillor Andrew McNeil and Councillor Wayne Casey be appointed as substitute Members to the London Pan London Joint Overview and Scrutiny Committee.

(vi) the following be appointed to serve as Independent Members on the Standards Committee for the municipal year 2008/09:

- **Mr Michael Barber, Dr Rabbi Jeremy Collick, Reverend Bern Koschland, Mr Ron Rosenhead, David Saunders and Mr David Sparrow Mrs Susan and Mr Stephen Ross**
- **Reverend Bernd Koschland be appointed Chairman and Mr Stephen Ross, be appointed Vice – Chairman for the municipal year 2008/2009.**

13. REPORT OF THE LEADER OF THE COUNCIL – DELEGATION OF EXECUTIVE FUNCTIONS (Agenda Item 11):

In accordance with the Constitution the Leader of the Council presented a written record of the delegations made by him to Cabinet Members, Cabinet Committees, Area Committees, officers and joint arrangements for the discharge of Executive functions. The Council Also noted that the Leader had appointed the following Assistant Cabinet Members:

Councillor	Portfolio
Brian Gordon	Adult Social Care
Robert Rams	Environment and Transport
Lisa Rutter	Community Engagement and Community Safety
Daniel Thomas	Resources

14. TO APPROVE A PROGRAMME OF ORDINARY MEETINGS OF THE COUNCIL FOR THE MUNICIPAL YEAR 2008/2009 (Agenda Item 12):

RESOLVED – That the meetings of the Council during the ensuing municipal year be held on the following dates at 7.00pm.

- (a) **15 July 2008**

- (b) 9 September 2008
- (c) 4 November 2008
- (d) 16 December 2008
- (e) 27 January 2009
- (f) 3 March 2009 (including Mayoralty nomination and Council tax)
- (g) 7 April 2009
- (h) 19 May 2009 (Annual Meeting)

15. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES (Agenda Item 12 and Report of the Democratic Services Manager Agenda Items 13.4.1.4 and 13.4.1.6):

Upon nominations in the names of Councillors Joan Scannell, Linda McFadyen and Susette Palmer, it was

RESOLVED – That the following persons be appointed or nominated as the case may require to fill the vacancies referred to:

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION	PERSON APPOINTED OR NOMINATED
0022	Barnet Borough Arts Council	Cllr John Hart (Cllr Anne Hutton was unsuccessful)
0023	Barnet Borough Arts Council	Cllr Wendy Prentice (Cllr Anne Hutton was unsuccessful)
0024	Barnet Borough Arts Council	Cllr Kate Salinger (Cllr Anne Hutton was unsuccessful)
0025	Barnet Borough Arts Council	Defer
1032	Barnet Community and Police Consultative Group	Cllr Terry Burton (Cllr Julie Johnson was unsuccessful)
1033	Barnet Community and Police Consultative Group	Cllr Fiona Bulmer (Cllr Julie Johnson was unsuccessful)
1034	Barnet Community and Police Consultative Group	Cllr Joan Scannell(Cllr Julie Johnson was unsuccessful)
1035	Barnet Community and Police Consultative Group	Cllr Richard Cornelius (Cllr Julie Johnson was unsuccessful)

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION	PERSON APPOINTED OR NOMINATED
1036	Barnet Community and Police Consultative Group	Cllr Mike Freer (Cllr Julie Johnson was unsuccessful)
1037	Barnet Community and Police Consultative Group	Cllr Monroe Palmer
1038	Barnet Community and Police Consultative Group (Substitute)	Cllr Dean Cohen (Cllr Julie Johnson was unsuccessful)
1039	Barnet Community and Police Consultative Group (Substitute)	Cllr Wendy Prentice (Cllr Julie Johnson was unsuccessful)
1040	Barnet Community and Police Consultative Group (Substitute)	Cllr Brian Gordon (Cllr Julie Johnson was unsuccessful)
1041	Barnet Community and Police Consultative Group (Substitute)	Cllr Sachin Rajput (Cllr Julie Johnson was unsuccessful)
1042	Barnet Community and Police Consultative Group (Substitute)	Cllr Zakia Zubairi
1043	Barnet Community and Police Consultative Group (Substitute)	Cllr Duncan Macdonald
9898	Barnet Community Homes	Cllr Lynne Hillan
0047	Barnet Housing Associations Liaison Group	Cllr Lynne Hillan
0048	Barnet Housing Associations Liaison Group	Cllr Brian Gordon
0049	Barnet Housing Associations Liaison Group	Defer
0050	Barnet Housing Associations Liaison Group	Defer
0055	Brent Cross Association Limited	Cllr Anthony Finn (Cllr Ansuya Sodha was unsuccessful)
4526	Continuing Care Review Panel	Mrs Irene Smith
0010	Darlands Lake Nature Reserve Management Group	Cllr Brian Coleman
0011	Darlands Lake Nature Reserve Management Group	Cllr John Hart
0169	East Finchley Neighbourhood Centre Management Committee	Cllr Colin Rogers

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION	PERSON APPOINTED OR NOMINATED
0170	East Finchley Neighbourhood Centre Management Committee	Cllr Andrew Harper
0171	East Finchley Neighbourhood Centre Management Committee	Cllr Kath McGuirk
0172	East Finchley Neighbourhood Centre Management Committee	Cllr John Marshall
0173	East Finchley Neighbourhood Centre Management Committee	Cllr Anne Hutton
1058	Finchley Charities	Cllr Daniel Thomas
0075	Friends of Barnet Borough Libraries	Cllr Kate Salinger (Cllr Julie Johnson was unsuccessful)
0076	Friends of Barnet Borough Libraries (Substitute)	Cllr Wendy Prentice
0164	Friern Park Centre Management Committee	Cllr Alison Moore
0165	Friern Park Centre Management Committee	Cllr Kate Salinger
0166	Friern Park Centre Management Committee	Cllr Brian Coleman
0167	Friern Park Centre Management Committee	Cllr Sachin Rajput
0168	Friern Park Centre Management Committee	Cllr Alan Schneiderman
0236a	Grahame Park Interim Partnership Board	Cllr Anthony Finn
0236b	Grahame Park Interim Partnership Board	Cllr Gill Sargeant
0236c	Grahame Park Interim Partnership Board	Defer
0236d	Grahame Park Interim Partnership Board	Defer
0236e	Grahame Park Interim Partnership Board (Deputy)	Cllr Brian Salinger
0236f	Grahame Park Interim Partnership Board (Deputy)	Cllr Zakia Zubairi
0236g	Grahame Park Interim Partnership Board (Deputy)	Defer
0234	Greater London Enterprise Ltd	Cllr Richard Cornelius
0235	Greater London Enterprise Ltd	Cllr Anthony Finn

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION (Substitute)	PERSON APPOINTED OR NOMINATED
0099	Hampstead Heath Management Committee (City of London)	Cllr Melvin Cohen
0100	Heritage of London Trust	Cllr Melvin Cohen
0223	LGA's Urban Commission	Defer
0225	LGA's Urban Commission	Cllr Anthony Finn
0116	LHC – Building Components and Services	Cllr Lynne Hillan
0117	LHC – Building Components and Services	Cllr Brian Gordon
0118	LHC – Building Components and Services (Substitute)	Cllr Brian Salinger
0214	Local Government Association	Cllr Alison Moore
0215	Local Government Association	Cllr Mike Freer
0216	Local Government Association	Cllr Matthew Offord
0217	Local Government Association	Cllr Anthony Finn
ALGCYPF1	London Councils – Children, Young People and Families Forum (Nominee)	Cllr Fiona Bulmer (Cllr Anne Hutton was unsuccessful)
ALGCYPF2	London Councils – Children, Young People and Families Forum (Deputy)	Cllr Marina Yannakoudakis
0208	London Councils – Crime and Public Protection Forum (Nominee)	Cllr Lisa Rutter (Cllr Julie Johnson was unsuccessful)
0208a	London Councils – Crime and Public Protection Forum (Deputy)	Cllr Brian Coleman
LCCT0F1	London Councils – Culture, Tourism and 2012 Forum (Nominee)	Cllr Andrew Harper (Cllr Charlie O-Macauley unsuccessful)
LCCT0F2	London Councils – Culture, Tourism and 2012 Forum (Deputy)	Cllr Lisa Rutter
0209	London Councils – Economic Development Forum (Nominee)	Cllr Anthony Finn
0209a	London Councils – Economic Development Forum (Deputy)	Cllr Richard Cornelius

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION	PERSON APPOINTED OR NOMINATED
0109	London Councils – Grants Committee	Cllr Lynne Hillan (Cllr Jim Tierney was unsuccessful)
0109a	London Councils – Grants Committee (Substitute)	Cllr Michael Freer
0109b	London Councils – Grants Committee (Substitute)	Cllr Richard Cornelius
0109c	London Councils – Grants Committee (Substitute)	Cllr Christopher Harris
0001	London Councils – Greater London Employment Forum (Nominee)	Cllr Mike Freer
0002	London Councils – Greater London Employment Forum (Deputy)	Cllr Daniel Thomas
0207	London Councils – Health and Adult Services Forum (Nominee)	Cllr Lynne Hillan (Cllr Barry Rawlings was unsuccessful)
0207a	London Councils – Health and Adult Services Forum (Deputy)	Cllr Helena Hart
0206	London Councils – Housing Forum (Nominee)	Cllr Richard Cornelius (Cllr Ross Houston was unsuccessful)
0206a	London Councils – Housing Forum (Deputy)	Cllr Lynne Hillan
0198	London Councils – S101 Leaders Committee	Cllr Mike Freer (Cllr
0198a	London Councils – S101 Leaders Committee (Deputy)	Cllr Matthew Offord
0198b	London Councils – S101 Leaders Committee (Deputy)	Cllr Lynne Hillan
0227	London Councils – Transport and Environment Committee	Cllr Andrew Harper
0227a	London Councils – Transport and Environment Committee (Deputy)	Cllr Brian Coleman
0227b	London Councils – Transport and Environment Committee (Deputy)	Cllr Richard Cornelius
0227c	London Councils – Transport and Environment Committee	Cllr Robert Rams

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION (Deputy)	PERSON APPOINTED OR NOMINATED
0227d	London Councils – Transport and Environment Committee (Deputy)	Cllr Brian Salinger
0084	London Local Authority Arts Forum	Clr Kate Salinger
0085	London Local Authority Arts Forum	Cllr John Hart
1073	London North Wes Valuation Tribunal	Mr Graham Old
0124	London Youth Games Limited	Cllr Fiona Bulmer (Cllr Anne Hutton was unsuccessful)
0125	London Youth Games Limited (Substitute)	Defer
0159	Management Committee for Rowley Green Common	Cllr Bridget Perry
0160	Management Committee for Rowley Green Common	Cllr Wendy Prentice
0161	Management Committee for Rowley Green Common	Defer
0162	Management Committee for Rowley Green Common	Defer
1051	Mill Hill Old Railway Nature Reserve Management Committee	Defer
1052	Mill Hill Old Railway Nature Reserve Management Committee	Defer
0132	National Society for Clear Air and Environmental Protection	Defer
0132a	National Society for Clear Air and Environmental Protection	Defer
0132b	National Society for Clear Air and Environmental Protection	Defer
1077	Nicholl and Daniel Homes Charity	Cllr Ton Davey (Mr David Robinson was unsuccessful)

VACANCY REFERENCE	PARTICULARS OF APPOINTMENTS OR NOMINATION	PERSON APPOINTED OR NOMINATED
1080	Nicholl and Daniel Homes Charity	Cllr John Hart (Councillor Agnes Slocombe was unsuccessful)
0133	North London Waste Authority	Cllr Andrew Harper
0134	North London Waste Authority	Cllr Mike Freer
0135	Oakhill Woods Nature Reserve Management Group	Cllr Robert Rams
0136	Oakhill Woods Nature Reserve Management Group	Cllr Terry Burton
0137	Oakhill Woods Nature Reserve Management Group	Cllr Lisa Rutter
0138	Oakhill Woods Nature Reserve Management Group	Defer
0139	Oakhill Woods Nature Reserve Management Group	Defer
1118	Queen Elizabeth Grammar School Endowment Fund	Cllr Wendy Prentice
1119	Queen Elizabeth Grammar School Endowment Fund	Cllr Brian Coleman
SSRPB1	Stonegrove and Spur Road Partnership Board	Cllr Anthony Finn
SSRPB2	Stonegrove and Spur Road Partnership Board	Defer
SSRPB3	Stonegrove and Spur Road Partnership Board (Deputy)	Cllr Richard Weider
SSRPB4	Stonegrove and Spur Road Partnership Board (Deputy)	Defer
1135	Valentine Poole Charity	Mr Stephen Payne
1136	Valentine Poole Charity	Ms Brenda Sanford
0237	Wright Community Development Trust	Cllr Lynne Hillan

The meeting finished at 8.00pm

Appendix A

Committee	No of members	Cons	Lab	Lib Dem
Cab O and S Members	10	6	3	1
Resources, Performance and Partnerships O and S Cttee Members	10	6	3	1
First Class Education and Children O and S Cttee Members	10	6	3	1
Cleaner, Greener Transport & Development O and S Cttee Members	10	6	3	1
Supporting the Vulnerable in our Community O and S Cttee Members	10	6	3	1
Tackling Crime and Housing O and S Cttee Members	10	6	3	1
General Functions Cttee Members	7	4	2	1
P and E Cttee Members	10	6	3	1
Appeal Cttee1 Members	10	5	5	0
Audit	7	4	2	1
Total	94	55	30	9
Political balance		58.51	31.92	9.57

Balance
Con 58.73%
Lab 31.75%
Lib Dems 9.52%

Appendix B

Political Balance Allocation on Committees and Sub-Committees

Committee	Total Seats	Conservative	Labour	Liberal Democrat
Cabinet Overview and Scrutiny Committee	10	6	3	1
*Overview and Scrutiny Members	10	6	3	1
*Overview and Scrutiny Members	10	6	3	1
*Overview and Scrutiny Members	10	6	3	1
*Overview and Scrutiny Members	10	6	3	1
*Overview and Scrutiny Members	10	6	3	1
General Functions Members	7	4	2	1
Planning and Environment Members	10	6	3	1
Appeals Committee Members	10	5	5	0
Audit	7	4	2	1
Licensing	15	9	5	1
Special Committee to deal with the Constitution	10	6	3	1
Standards Committee	3	1	1	1
Chief Officers Appointments Panel	7	4	2	1
Chief Officers Disciplinary & Capability Investigating Panel	5	3	1	1
Chief Officers Disciplinary Panel	5	3	1	1

* The Overview and Scrutiny Committees are :

- Resources, Performance and Partnerships
- First Class Education and Children
- Cleaner, Greener, Transport and Development
- Supporting the Vulnerable in our Community
- Tackling Crime and Housing

Appointments to the Welsh Harp Joint Consultative Committee are Conservative 3, Labour 1.

Area Planning and Environment Sub-Committees – one member per ward. For Wards with split representation the allocation of seats will be:-

Coppetts	-	1 Conservative Seat
High Barnet Ward		1 Conservative Seat
Mill Hill Ward	-	1 Liberal Democrat Seat
Underhill Ward		1 Conservative Seat

COMMITTEE MEMBERSHIP 2008/2009

Council (All Members of the Council)

(Note: The Leader of the Council plus up to 9 Members) – Quorum 5

	Conservative
1 Leader	Councillor Mike Freer
2 Deputy Leader	Councillor Matthew Offord
3	Councillor Anthony Finn
4	Councillor Andrew Harper
5	Councillor Richard Cornelius
6	Councillor Brian Coleman
7	Councillor Lynne Hillan
8	Councillor Helena Hart
9	Councillor Melvin Cohen
10	Councillor Fiona Bulmer

(Note: Cabinet Committees are appointed by the Leader and not by the Council Annual Meeting)

Cabinet Committees – Appointed by the Leader

Resources:

Councillor Mike Freer (Chairman)
 Councillor Anthony Finn
 Councillor Lynne Hillan
 Councillor Andrew Harper
 Councillor Matthew Offord
 Councillor Richard Cornelius

Assistant Cabinet Members- Appointed by the Leader.

Councillor Brian Gordon
 Councillor Robert Rams
 Councillor Lisa Rutter
 Councillor Daniel Thomas

Cabinet Overview and Scrutiny Committee (10 seats)

(Note: membership to consist of 10 non-Cabinet Councillors) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1 (Ch)	Wendy Prentice		
2 (VC)	Dean Cohen		
3	Bridget Perry		
4	Andreas Tambourides		
5	Kate Salinger		
6	Hugh Rayner		
7		Alison Moore	
8		Barry Rawlings	
9		Alan Schneiderman	
10			Jack Cohen

Substitutes

(Note: 2 for each political group)

	Conservative	Labour	Liberal Democrat
1	Mukesh Depala	Jim Tierney	Monroe Palmer
2	Joanna Tambourides	Linda McFadyen	Wayne Casey

Resources, Performance and Partnerships Overview and Scrutiny Committee

(Note: membership to consist of 10 Non-Cabinet Councillors) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1. (Ch)	Joan Scannell		
2.(VC)	Robert Rams		
3.	Brian Gordon		
4.	Eva Greenspan		
5.	Caroline Margo		
6.	Bridget Perry		
7.		Alan Schneiderman	
8.		Claire Farrier	
9.		Ansuya Sodha	
10.			Duncan Macdonald

Substitutes

(Note: 2 for each political group)

Conservative	Labour	Liberal Democrat
Daniel Webb	Julie Johnson	Wayne Casey
Tom Davey	Geof Cooke	Monroe Palmer

First Class Education and Children Overview and Scrutiny Committee

(Note: membership to consist of 10 Non-Cabinet Councillors) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1. (Ch)	Brian Salinger		
2.(VC)	Richard Weider		
3.	Dean Cohen		
4.	Kate Salinger		
5.	Jazmin Naghar		
6.	Daniel Thomas		
7.		Anne Hutton	
8.		Agnes Slocombe	
9.		Linda McFadyen	
10.			Wayne Casey

3 voting voluntary-aided school representatives

2 voting parent governor representatives

Substitutes

(Note: 2 for each political group)

Conservative	Labour	Liberal Democrat
Lisa Rutter	Andrew McNeil	Duncan Macdonald
Hugh Rayner	Julie Johnson	Susette Palmer

Cleaner, Greener, Transport and Development Overview and Scrutiny Committee

(Note: membership to consist of 10 Non-Cabinet Councillors) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1. (Ch)	Marina Yannakoudakis		
2.(VC)	Joanna Tambourides		
3.	Joan Scannell		
4.	John Hart		
5.	Dean Cohen		
6.	Richard Weider		
7.		Kath McGuirk	
8.		Jim Tierney	
9.		Julie Johnson	
10.			Susette Palmer

Substitutes

(Note: 2 for each political group)

Conservative	Labour	Liberal Democrat
Terry Burton	Agnes Slocombe	Jeremy Davies
Bridget Perry	Claire Farrier	Duncan Macdonald

Supporting the Vulnerable in our Community Overview and Scrutiny Committee
(10 seats)

(Note: membership to consist of 10 Non-Cabinet Councillors) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1. (Ch)	Sachin Rajput		
2.(VC)	Lisa Rutter		
3.	Caroline Margo		
4.	Bridget Perry		
5.	John Hart		
6.	Maureen Braun		
7.		Barry Rawlings	
8.		Andrew McNeil	
9.		Zakia Zubairi	
10.			Wayne Casey

Substitutes

(Note: 2 for each political group)

Conservative	Labour	Liberal Democrat
Kate Salinger	Julie Johnson	Jack Cohen
Hugh Rayner	Anita Campbell	Susette Palmer

Tackling Crime and Housing Overview and Scrutiny Committee

(Note: membership to consist of 10 Non-Cabinet Councillors) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1. (Ch)	Brian Gordon		
2.(VC)	Terry Burton		
3.	Daniel Webb		
4.	Mukesh Depala		
5.	Sachin Rajput		
6.	Joanna Tambourides		
7.		Ross Houston	
8.		Charlie O-Macauley	
9.		Gill Sargeant	
10.			Susette Palmer

Substitutes

(Note: 2 for each political group)

Conservative	Labour	Liberal Democrat
Jazmin Naghar	Julie Johnson	Duncan Macdonald
Caroline Margo	Claire Farrier	Jeremy Davies

2 non – voting co-opted tenant representatives appointed by Barnet Housing Consultative Panel

Future of Scrutiny In Barnet - Working Group Of Members

	Conservative (4)	Labour (2)	Liberal Democrat (1)
1 (Ch)	Sachin Rajput		
2 Cabinet Member	Brian Coleman		
3	Joan Scannell		
4	Andreas Tambourides		
5		Julie Johnson	
6		Linda McFadyen	
7.			Monroe Palmer

Substitutes

(Note: 2 for each political group)

	Conservative (2)	Labour (2)	Liberal Democrat (2)
1	Maureen Braun	Alison Moore	Susette Palmer
2	Kate Salinger	Barry Rawlings	Jack Cohen

Audit Committee (7 seats)

(Note: membership to consist of 7 Councillors – Chairman should be non-Cabinet and preferably an opposition Member) Quorum 3

	Conservative (4)	Labour (2)	Liberal Democrat (1)
1. (Ch)			Jeremy Davies
2.(VC)	Daniel Webb		
3.	Mukesh Depala		
4.	Marina Yannakoudakis		
5.	Tom Davey		
6.		Geof Cooke	
7.		Danish Chopra	

Substitutes

(Note: 2 for each political group)

Conservative	Labour	Liberal Democrat
Hugh Rayner	Alan Schneiderman	Wayne Casey
Dean Cohen	Agnes Slocombe	Monroe Palmer

General Functions Committee (7 seats) Quorum 3

	Conservative (4)	Labour (2)	Liberal Democrat (1)
1 (Ch)	Joan Scannell		
2 (VC)	Mike Freer		
3	Lynne Hillan		
4	Robert Rams		
5		Claire Farrier	

6		Ansuya Sodha	
7.			Jeremy Davies

Substitutes

(Note: 2 for each political group)

	Conservative	Labour	Liberal Democrat
1	Wendy Prentice	Agnes Slocombe	Jack Cohen
2	Richard Cornelius	Anne Hutton	Monroe Palmer

Planning and Environment Committee (10 seats) Quorum 3

(Note: 10 Non-Cabinet Members of the Council) –

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1 (Ch)	Eva Greenspan		
2 (VC)	Maureen Braun		
3	Wendy Prentice		
4	Hugh Rayner		
5	Andreas Tambourides		
6	Daniel Webb		
7		Jim Tierney	
8		Claire Farrier	
9		Anita Campbell	
10			Jack Cohen

Substitutes

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1	Jazmin Naghar		
2	Richard Weider		
3	Sachin Rajput		
4	Daniel Thomas		
5	Joanna Tambourides		
6	Joan Scannell		
7		Andrew McNeil	
8		Agnes Slocombe	
9		Barry Rawlings	
10			Jeremy Davies

Appeals Committee (10 seats) Quorum 3

	Conservative (5)	Labour (5)
1 (Ch)	Terry Burton	
2 (VC)	Wendy Prentice	
3	Hugh Rayner	
4	Lisa Rutter	
5	Joanna Tambourides	
6		Jim Tierney
7		Claire Farrier
8		Agnes Slocombe
9		Ansuya Sodha
10		Andrew McNeil

Substitutes (2 for each political group)

	Conservative	Labour
1	Marina Yannakoudakis	Julie Johnson
2	Andreas Tambourides	Charlie O-Macauley

Licensing Committee (15 Non-Cabinet Members of the Council)

Quorum 4

	Conservative (9)	Labour (5)	Liberal Democrat (1)
1.(C)	Andreas Tambourides		
2.(VC)	Kate Salinger		
3	Lisa Rutter		
4	Wendy Prentice		
5	Joanna Tambourides		
6	Terry Burton		
7	Marina Yannakoudakis		
8	Hugh Rayner		
9	John Hart		
10		Claire Farrier	
11		Jim Tierney	
12		Agnes Slocombe	
13		Julie Johnson	
14		Kath McGuirk	
15			Susette Palmer

Standards Committee (6 seats)

(Note : 6 non-executive Councillors (two from each political group), with six substitute members (two from each political group) and seven independent lay members) Quorum – 5 to include at least 3 independent.

	Conservative (2)	Labour (2)	Liberal Democrat (2)
1.	Joan Scannell	Agnes Slocombe	Monroe Palmer
2.	Andreas Tambourides	Claire Farrier	Jack Cohen

Substitutes

	Conservative (2)	Labour (2)	Liberal Democrat (2)
1	Maureen Braun	Jim Tierney	Jeremy Davies
2	Marina Yannakoudakis	Anne Hutton	Susette Palmer

Independent Members of the Standards Committee

1. Mr Michael Barber
2. Dr Rabbi Jeremy Collick
3. Rev Bernd Koschland
4. Mr Ron Rosenhead
5. Mr Stephen Ross
6. Ms Deborah Sanders
7. Mr David Sparrow

Pensions Fund Committee (6 seats)

(Note: membership to consist of 2 Councillors from each political party and two substitutes per person)

	Conservative (2)	Labour (2)	Liberal Democrat (2)
1(Ch)	Mike Freer		
2	John Marshall		
3		Geof Cooke	
4		Danish Chopra	
5			Monroe Palmer
6			Wayne Casey

Substitutes

The Pensions Fund Governance Compliance Statement permits each political party to appoint 6 substitutes in total (2 substitutes for each party)

	Conservative (2)	Labour (2)	Liberal Democrat (2)
1	Anthony Finn	Alan Schneiderman	Jeremy Davies
2	Andrew Harper	Ansuya Sodha	Duncan Macdonald

Chief Officers Appointments Panel (7 seats) Quorum 3

(Note: to include at least the Leader of the Council (or another member of the Executive). Appointments to this Panel will be made by the Council as and when required)

Chief Officers Disciplinary and Capability Investigating Panel (5 seats) Quorum 3

(Note: Appointments to this Panel will be made by the Council as and when required)

Chief Officers Disciplinary Panel (5 seats) Quorum 3

(Note: to include at least the Leader of the Council (or another member of the Executive)(membership must be different from any investigating panel). Appointments to this Panel will be made by the Council as and when required.)

Welsh Harp Joint Consultative Committee (4 seats)

	Conservative (3)	Labour (1)
1	Hugh Rayner	
2	Tom Davey	
3	John Hart	
4		Julie Johnson

Special Committee to deal with Constitution (10 seats) Quorum 3

	Conservative (6)	Labour (3)	Liberal Democrat (1)
1 (Ch)	Melvin Cohen		
2 (VC)	Mike Freer		
3	Joan Scannell		
4	Richard Cornelius		
5.	Daniel Webb		
6	Matthew Offord		
7		Alison Moore	
8		Barry Rawlings	
9		Alan Schneiderman	
10			Jack Cohen

Substitutes

(Note: 2 for each political group)

	Conservative	Labour	Liberal Democrat
1	Lynne Hillan	Jim Tierney	Monroe Palmer
2	Robert Rams	Ross Houston	Wayne Casey

Corporate Joint Negotiation and Consultation Committee (16 seats)**(formed by merger of Corporate Joint Negotiation Committee and Teachers Joint Negotiation and Consultation Committee)**

(Note: Employees' (Staff Side) appoint Vice-Chairman)

	Conservative (9)	Labour (5)	Liberal Democrat (2)
1(Ch)	Lynne Hillan		
2	Mike Freer		
3	Anthony Finn		
4	Fiona Bulmer		
5	Brian Salinger		
6	Joan Scannell		
7	Andrew Harper		
8	Daniel Thomas		
9	Richard Weider		
10		Alan Schneiderman	
11		Jim Tierney	
12		Linda McFadyen	
13		Geof Cooke	
14		Ansuya Sodha	
15			Jeremy Davies
16			Wayne Casey

Substitutes: The Constitution of the JNCC permits 5 Substitutes

	Conservative (2)	Labour (2)	Liberal Democrat (1)
1.	Jazmin Naghar	Charlie O-Macauley	Monroe Palmer
2.	Tom Davey	Barry Rawlings	

Corporate Health and Safety Joint Negotiation and Consultation Committee

(6 seats)

Quorum – 3 from each side

(Note: Employees' (Staff Side) appoint Vice-Chair)

	Conservative (3)	Labour (2)	Liberal Democrat (1)
1(Ch)	Wendy Prentice		
2	Caroline Margo		
3	John Hart		
4		Andrew McNeil	
5		Jim Tierney	
6			Duncan Macdonald

Substitutes

The JNCC Constitution permits the Employers' Side to appoint 5 substitutes

	Conservative (2)	Labour (2)	Liberal Democrat (1)
1	Tom Davey	Charlie O-Macauley	Monroe Palmer
2	Lisa Rutter	Alan Schneiderman	

Finchley and Golders Green Residents Forum (2 seats)

(Note: Chairman and Vice-Chairman to be appointed Councillors for the following wards will be permanent members of the Forum – Woodhouse, West Finchley, Finchley Church End, Garden Suburb, Golders Green, Childs Hill and East Finchley)

	Conservative	Labour	Liberal Democrat
1 (Ch)	Dean Cohen		
2 (VC)	Jazmin Naghar		

Chipping Barnet Residents Forum (2 seats)

(Note: Chairman and Vice-Chairman to be appointed Councillors for the following wards will be permanent members of the Forum – Underhill, High Barnet, East Barnet, Oakleigh, Brunswick Park, Coppetts and Totteridge)

	Conservative	Labour	Liberal Democrat
1 (Ch)	Bridget Perry		
2 (VC)	Caroline Margo		

Hendon Residents Forum (2 seats)

(Note: Chairman and Vice Chairman to be appointed Councillors for the following wards will be permanent members of the Forum – Hale, Edgware, Burnt Oak, West Hendon, Colindale, Hendon and Mill Hill).

	Conservative	Labour	Liberal Democrat
1 (Ch)	Brian Gordon		
2 (VC)	John Hart		

Clinical Strategy Joint Overview and Scrutiny Committee (3 seats)

(Note: membership to consist of 3 Non-Cabinet Councillors, two Conservative and one Labour)

	Conservative (2)	Labour (1)
1.	Sachin Rajput	
2.	Maureen Braun	
3.		Andrew McNeil

Health Care for London Consultation Pan London Joint Overview and Scrutiny Committee (1 seat)

	Conservative	Labour	Liberal Democrat
1.		Andrew McNeil	

APPOINTMENTS TO SUB-COMMITTEES, PANELS AND OTHER BODIES

2008/2009

Pension Fund Sub-Committee (3 seats, one from each group)

	Conservative	Labour	Liberal Democrat
1	John Marshall	Geof Cooke	Monroe Palmer

Substitutes

	Conservative	Labour	Liberal Democrat
1	Mike Freer	Danish Chopra	Wayne Casey

Finchley and Golders Green Area Planning Sub-Committee (7 seats) Quorum 3 (Note: 1 member of the Council for each ward in the area, with a substitute Member for each ward)

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1 (Ch)	John Marshall		
2 (VC)	Eva Greenspan		
3	Melvin Cohen		
4		Jim Tierney	
5		Colin Rogers	
6		Alan Schneiderman	
7			Jack Cohen

Substitutes

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1	Andrew Harper	Ross Houston	Monroe Palmer
2	Daniel Thomas	Andrew McNeil	
3	Christopher Harris	Anne Hutton	

Chipping Barnet Area Planning Sub-Committee (7 seats) Quorum 3 (Note: One member of the Council for each ward in the area, with a substitute member for each ward)

	Conservative (7)
1 (Ch)	Andreas Tambourides
2 (VC)	Sachin Rajput
3	Bridget Perry
4	Joanna Tambourides
5	Richard Cornelius
6	Daniel Webb
7	Kate Salinger

Substitutes

	Conservative (7)
1	Lisa Rutter
2	Brian Salinger
3	Wendy Prentice
4	Robert Rams
5	Brian Coleman
6	Fiona Bulmer
7	Mukesh Depala

Hendon Area Planning Sub-Committee (7 seats) Quorum 3

(Note: One member of the Council for each ward in the area, with a substitute member for each ward.)

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1 (Ch)	Maureen Braun		
2 (VC)	Hugh Rayner		
3	Richard Weider		
4		Agnes Slocombe	
5		Claire Farrier	
6		Gill Sargeant	
7			Jeremy Davies

Substitutes

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1	Matthew Offord	Julie Johnson	Wayne Casey
2	Tom Davey	Charlie O-Macauley	
3	Helena Hart	Zakia Zubairi	

Finchley and Golders Green Area Environment Sub-Committee (7 seats) Quorum 3

(Note: One member of the Council for each ward, with a substitute member for each ward)

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1 (Ch)	Daniel Thomas		
2 (VC)	Jazmin Naghar		
3	Melvin Cohen		
4		Andrew McNeil	
5		Geof Cooke	
6		Ross Houston	
7			Monroe Palmer

Substitutes

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1	Mike Freer	Colin Rogers	Jack Cohen
2	Andrew Harper	Anne Hutton	
3	Dean Cohen	Jim Tierney	

Chipping Barnet Area Environment Sub-Committee (7 seats) Quorum 3

(Note: One member of the Council for each ward, with a substitute member for each ward.)

	Conservative (7)
1 (Ch)	Robert Rams
2 (VC)	Daniel Webb
3	Wendy Prentice
4	Marina Yannakoudakis
5	Caroline Margo
6	Lynne Hillan
7	Mukesh Depala

Substitutes

	Conservative (7)
1	Terry Burton
2	Bridget Perry
3	Fiona Bulmer
4	Sachin Rajput
5	Brian Coleman
6	Andreas Tambourides
7	Kate Salinger

Hendon Area Environment Sub-Committee (7 seats) Quorum 3

(Note: One member of the Council for each ward, with a substitute member for each ward.)

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1 (Ch)	Richard Weider		
2 (VC)	Tom Davey		
3	Maureen Braun		
4		Julie Johnson	
5		Zakia Zubairi	
6		Charlie O-Macauley	
7			Wayne Casey

Substitutes

	Conservative (3)	Labour (3)	Liberal Democrat (1)
1	Brian Gordon	Ansuya Sodha	Jeremy Davies
2	Joan Scannell	Danish Chopra	
3	Anthony Finn	Claire Farrier	

Panel of Three Licensing Sub – Committee Chairmen (from the membership of the Licensing Committee (CI 12/4/05))

The political proportionality rules do not apply to the Panel of Sub-Committee Chairmen

	Conservative
1	Kate Salinger
2	Wendy Prentice
3	Joanna Tambourides

Appointment of 6 Licensing Sub – Committees, each Chairman Chairing two subs, once the Licensing Committee have determined the method by which the Sub – Committees will operate.

The remaining members are all substitutes

	Sub – Committee 1
1(C)	Kate Salinger
2	
3	

	Sub – Committee 2
1(C)	Kate Salinger
2	
3	

	Sub – Committee 3
1(C)	Wendy Prentice
2	
3	

	Sub – Committee 4
1(C)	Wendy Prentice
2	
3	

	Sub – Committee 5
1(C)	Joanna Tambourides
2	
3	

	Sub – Committee 6
1(C)	Joanna Tambourides
2	
3	

Council: 15 July 2008

Administration Policy Item: Cllr. Lynne Hillan

Barnet Plan for Jobs (Right 4 Work)

Background

Only 10% of economically active disabled people in the Borough are in work, through MENCAP research shows that 65% of people with learning difficulties nationally would like to be in paid work.

While employment rates for the physically disabled have generally improved, those for people with learning disabilities have remained static.

This means they are the most excluded group when it comes to securing employment.

Council believes that LBB must take action to ensure that more people from this disadvantaged group are able to secure work, which would help raise skills levels and confidence, as well as increasing the diversity of the workforce, making Barnet a leader in an area of Corporate Social Responsibility that very few employers have effectively embraced. In addition, it will reduce dependence upon Adult Social Services day services which for some people have traditionally been offered for people who could have worked.

Detail

MENCAP has been working with Barnet with a view to providing increased opportunities under the WorkRight model. We are one of only 5 sites in the South East to be approached to enter into such a partnership. This partnership is funded by the Learning Disability Development Fund from the Department of Health.

A co-ordinator employed by MENCAP will work within LBB to identify suitable job vacancies, undertake job carving and match candidates to vacancies. This initiative will support the Council in achieving the Local Area Agreement target for people with a learning disability in paid employment (NI146).

In addition, the post holder will provide support to both the employee and managers on an ongoing basis and liaise with other employment groups in the Borough.

Recommendations

Council accordingly:

- Supports the Employability Barnet initiative aiming to increase employment levels for disabled people known to Adult Social Services
- Supports LBB entering into a one-year partnership with MENCAP to increase employment opportunities for people with learning disabilities.
- Requests Cabinet produce a feasibility study, outlining the benefits that could accrue to both the clients of this project and the Council itself.

Council, Tuesday 15 July 2008

Opposition Policy Item – Councillor Colin Rogers

Vibrant Town Centres

Council believes that local town centres are the lifeblood of the borough, providing retail, leisure, employment and local services to Barnet residents.

Council asks Cabinet to do all it can to support the vibrancy of our town centres.

AGENDA ITEM: 13.1

Page nos. 33 - 42

Meeting	Council Meeting
Date	15 July 2008
Subject	Standards Committee Annual Report
Report of	The Standards Committee
Summary	This report is the Annual Report of the Standards Committee for 2007/08.

Officer Contributors	Director of Corporate Governance (Monitoring Officer), Governance Manager
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix A – Current membership of the Standards Committee Appendix B – Standards Committee Work Programme 2008/09
For decision by	Council
Function of	Council
Reason for urgency / exemption from call-in (if appropriate)	N/A
Contact for further information:	Donna Knight-Olds, Governance Manager 020 8359 7156, donna.knight-olds@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 That the Council consider whether it wishes to make any comments for the Standards Committee to consider but otherwise to note the Annual Report of the Committee.

2. RELEVANT PREVIOUS DECISIONS

- 2.1 17 March 2008 – The Standards Committee considered proposals for an annual report on its work to the Council and gave direction as to its content.
- 2.2 20 May 2008 – The Standards Committee agreed an Annual Report for submission to the Council

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 Under the Council's Corporate Plan for 2008/09 to 2011/12, one of the corporate priorities is 'More Choice, Better Value'. A key objective within this priority is 'enhancing and further developing corporate governance'. The annual report to the Council on the work of the Standards Committee will support this objective.

4. RISK MANAGEMENT ISSUES

- 4.1 An annual report to Council will ensure that the work of the Standards Committee is visible and considered at the highest level within the Council, reducing the risk of ethical governance issues not having sufficient profile.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 There are no direct equalities or diversity issues arising from this report. However, the Standards Committee are mindful of such issues, which are highlighted in all reports presented for their consideration. The work of the Standards Committee applies to all Members and Co-opted Members equally.

6. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 6.1 There are no direct financial, staffing, ICT or property implications arising from this report.

7. LEGAL ISSUES

- 7.1 There are no direct legal issues arising from this report.

8. CONSTITUTIONAL POWERS

- 8.1 The Standards Committee is empowered with promoting and maintaining the high standards of conduct by Members and Co-opted Members, assisting Members to observe the Code of Conduct, advising the Council on the code and monitoring its operation. It also has powers to grant dispensations relating to registrable interests and to grant exemptions from political restriction. It will appoint sub-committees to carry out its roles and functions related to the assessment, review and referral of allegations regarding breach of conduct and those related to determination and application of sanction in such cases.

9. BACKGROUND INFORMATION

Introduction

- 9.1 The work of the Standards Committee during the municipal year 2007/08 primarily focussed on two important issues. The first of these being the adoption of the revised Members' Code of Conduct and the second being preparation for major change in the operations of the Standards Committee in 2008/09. On 8 May 2008, substantial new powers for the Standards Committee came into force which will provide a significant challenge. The new functions were introduced by the Local Government and Public Involvement in Health Act 2007 and most are collectively known as 'Local Regulation'.
- 9.2 The Standards Committee agreed a work programme for the 2007/08 year, which was welcomed by the committee who feel it has assisted their focus. A Work Programme for 2008/09 has been agreed and is attached to this report at Appendix A. Within this programme is work related to the Ethical Governance Assessment, which it is anticipated will provide the committee with valuable information about the ethical health of the Council from which to plan their future activities and identify areas where guidance may usefully be given to the Council. It will also help the Standards Committee to make robust comments in future annual reports on the ethical health of the Council.

Committee Membership

- 9.3 During 2007/08 the Standards Committee had a stable membership of seven comprising three elected Members and four Independent Members. This membership has been expanded by the Council for 2008/09 to thirteen comprising six elected Members (two from each political group represented on the Council) and seven Independent Members. This increase is to accommodate the requirements of Local Regulation and enable the establishment of sub-committees of varied membership.

Attendance

- 9.4 Attendance at the four scheduled meetings and one special meeting held in 2007/08 was good. The first two meetings were fully attended, albeit with one substitute elected Member attending in each case, and in no case were there fewer than five of the seven members present for a meeting with apologies generally being submitted with good cause.

Officer Support

- 9.5 Primary support for the Standards Committee comes from the statutory post of Monitoring Officer. Since the establishment of the Corporate Governance Directorate in December 2006, the function of Monitoring Officer has been part of the role of the Director of Corporate Governance and the Head of Legal is the Deputy Monitoring Officer. The Monitoring Officer placed responsibility for the day to day support of the Standards Committee, together with other roles related to furthering ethical governance within the Council, in the new role of Governance Manager within the Internal Audit and Ethical Governance Team. The Governance Manager took up post from 1 May 2007.

Independent Members

- 9.6 The Council, in accordance with best practice, and on the recommendation of the Standards Committee and of the Special Committee (Constitution Review), made changes to fix the terms of Independent Members serving on the Standards Committee at four years and to limit the number of fixed four-year terms an Independent Member could serve to two. These changes were agreed by the Council in January 2008 and are now reflected in Article 9 of the Constitution.
- 9.7 Due both to the increase in the size of the Standards Committee and two of the standing Independent Members being required by the new arrangements to re-apply for appointment if they wished to continue to serve on the committee, a recruitment exercise was undertaken. This involved an advertisement being placed in Barnet First, on Barnet online and in two local newspapers. A recruitment pack was prepared, which was largely based on the model pack issued by the Association of Council Solicitors and Secretaries (ACSeS) and other guidance. The Chief Executive and the Monitoring Officer interviewed applicants and selected those to nominate to the Council for appointment at the annual meeting.
- 9.8 One of the two Independent Members whose term of office had been deemed to end in May 2010 became ineligible due to changes in the Regulations that preclude an officer from any local authority being an Independent Member of a Standards Committee. This change would also have applied to the former Independent Member who did not choose to re-apply. Therefore both these Independent Members came to the end of their service at the end of the 2007/08 municipal year.
- 9.9 The further position was filled from the recruitment exercise making a total of six nominations that were put to the Council's Annual Meeting, of which one was a former Independent Member who had re-applied in accordance with the agreed arrangements. The one remaining Independent Member whose fixed term continues until May 2010 was proposed to the Council for annual re-appointment. All the recommended appointments and re-appointments were agreed by the Council.
- 9.10 The following Independent Members served on the Standards Committee in 2007/08:

Rev Bernd Koschland has served on the Standards Committee since its inception in 2000 and as its Chairman for the last three years. His main career has been as a teacher and Minister of Religion, including a current role as a Chaplain at the Royal Free Hospital, and he serves on many public bodies. He has lived in the borough for more than 30 years.

Marguerite Argles has also served on the committee since its inception in 2000 and was in this municipal year its Vice-chairman. She is a Local Government Officer being employed by the London Borough of Camden as a Senior Project Manager. In addition, she serves as Justice of the Peace for the Corporation of London and is a governor of Barnet College. She has lived in three different areas of the borough in the last 35 years.

Susan Riddle is also a Local Government Officer being Corporate Complaints Manager at the London Borough of Brent. In addition, she serves as a Justice of the Peace in Barnet and has done so for more than 20 years. She has lived in the borough for over 30 years and has served on the Standards Committee since 2005.

Stephen Ross MSc FCII FRSA has also served on the Standards Committee since 2005. His professional career started in accountancy and financial services and is now in charity management as Executive Director of Leo Baeck College, East Finchley. In addition, he is a researcher and international speaker on faith-based investment. He has lived in the borough for more than 30 years.

- 9.11 Independent Members have generally maintained an interest in the wider work of the Council. Extra activities on the part of the Independent Members have included attendance at various committee meetings and meetings of the Council in order to see Councillors at work and at various additional training sessions and seminars to increase their skills and knowledge. In addition, one Independent Member has attended sessions organised by a cross-borough Independent Members group.

Elected Members

- 9.12 In 2007/08, the three Elected Members serving on the committee for the whole year were: Cllr Jack Cohen (Liberal Democrat), Cllr Joan Scannell (Conservative) and Cllr Agnes Slocombe (Labour).

The Code of Conduct

- 9.13 The Standards Committee considered the revised Local Authorities Model Code of Conduct at its first meeting of the year. This report also presented the results of the Government's consultation on the proposed code, which the committee had responded to in 2006/07.
- 9.14 The committee recommended that the Council adopt this model code subject to a local addition to similar effect to the local addition that the Council had made to the previous code in respect of declaring membership of private clubs and similar organisations. The Council agreed with this recommendation and adopted the revised Model Code of Conduct at its meeting on 26 June 2007. All Members of the Council (including Co-opted Members and Independent Members of the Standards Committee) were required to, and did, sign up to the new code within two months of its adoption.

- 9.15 Officers conducted three training sessions (two in July and one in November 2007) for Members on the new Code of Conduct and the changes it brought, which nearly half the Members of the Council attended plus all Independent Members of the Standards Committee and most Co-opted Members.

Allegations of Breach of the Member Code of Conduct

- 9.16 In 2007, four allegations were received by the Standards Board for England in respect of Barnet Members. Only one of these allegations was referred for investigation and no evidence of breach was found in this case.

Register of Interests

- 9.17 Another topic that the Standards Committee considered during 2007/08 was the potential publication of the Members Register of Interests on the Council's Website. This matter was discussed in depth at both the June 2007 and September 2007 meetings. Some members of the committee had concerns about the security risks involved with providing online access to Members' personal details. The committee accordingly decided that the register should not be placed on the Council's Website and the present arrangement of it being available for viewing at the Council's offices should continue to be the only means of public inspection.
- 9.18 The Monitoring Officer initiated in November 2007 a re-submission by Members of the declarations in the Members' Register of Interests. He recommended a re-submission mid-term for the Council and so compliance with all the requirements in respect of registrable interests under the revised Code of Conduct was ensured. The exercise would also ensure, insofar as was possible, that details were accurate and up to date before re-publicising the Register's availability for inspection at the Council's offices at North London Business Park. This process has been slow to complete so the planned publicity has not yet been undertaken and will now be aligned with the publicity for Local Regulation.

Local Regulation

- 9.19 Most of the work of the committee during the 2007/08 year was in some way preparatory for the introduction of Local Regulation which was anticipated from the Local Government and Public Involvement in Health Bill that became an Act in October 2007. The initial advice from Government was that Regulations enacting Part 10 of the Act, relating to Ethical Standards, could be expected to come into effect on 1 April 2008. The Regulations were actually laid before Parliament on 17 April 2008 to come into force on 8 May 2008. The implications of these Regulations have been fully reflected in the constitutional amendments agreed by Council in April 2008.
- 9.20 The Standards Committee held a special meeting in February 2008 to consider a response to a consultation by the Department for Communities and Local Government on the draft Regulations. Barnet was one of 310 principal authorities to respond amongst 571 total respondents to this consultation. A summary of responses together with comments from the Government was published on 9 April 2008.

- 9.21 At its final meeting of the municipal year, the committee considered a detailed report setting out what could be expected with Local Regulation and the proposed way of dealing with these significant changes. This included the increase in size of the committee and the establishment of sub-committees; process mapping, a description of the officer roles involved and analysis of potential impact.
- 9.22 The committee looks forward to the nuances of its new role emerging, including specific guidance anticipated from the Local Government Ombudsman on the relationship between the work of the committee and his investigations.
- 9.23 The committee received training in preparation for the introduction of Local Regulation in June 2007 from an external expert. Local Regulation was also the main topic of the Standards Board's Sixth Annual Assembly of Standards Committees on 15 and 16 October 2007, which the Chairman attended together with the Director of Corporate Governance and the Governance Manager. A report on this conference was submitted to the committee at its next meeting so that key information was shared with all Members of the Standards Committee.

Complaints Role

- 9.24 With the Standards Committee taking a more direct role in respect of allegations of breach of the Members Code of Conduct, the committee has considered whether it has a role to fulfil in any other complaints against the Council. It determined that there was an overview role to perform in relation to the number and type of complaints against the Council that are specifically concerned with conduct issues (rather than performance issues). It therefore agreed to receive an annual report, using data provided by the Council's Customer Services data-recording systems, and to use this to elicit whether there were any areas on which it wishes to give advice and guidance to the Council. The first of these reports is due to be submitted to the Standards Committee in September 2008.

Into 2008/09

- 9.25 The committee's work programme for 2008/09 is attached to this report as Appendix A. Training, particularly given the many new members and the challenge of Local Regulation, will be a significant priority.
- 9.26 The Committee will be operating with a fully revised terms of reference given its new powers. As well as those related to Local Regulation, the committee has new powers in respect of the political restriction of posts and granting exemptions to political restriction. These are in addition to its existing powers to grant dispensations to Members who might have a conflict of interest in relation to a forthcoming decision.

10. LIST OF BACKGROUND PAPERS

- 10.1 Agendas and minutes of meetings of the Standards Committee in the 2007-08 municipal year.

Membership of the Standards Committee

(as appointed by Council on 13 May 2008)

Independent Members

Chairman: Revd Bernd Koschland - served since May 2000, re-appointed May 2008

Vice-Chairman: Mr Stephen Ross – appointed March 2005

Mr Michael Barber – appointed May 2008

Rabbi Jeremy Collick – appointed May 2008

Mr Ron Rosenhead – appointed May 2008

Ms Deborah Sanders - appointed May 2008

Mr David Sparrow - appointed May 2008

Elected Members

Cllr Jack Cohen

Cllr Claire Farrier

Cllr Monroe Palmer

Cllr Joan Scannell

Cllr Agnes Slocombe

Cllr Andreas Tambourides

Substitute Members

Cllr Maureen Braun

Cllr Jeremy Davies

Cllr Anne Hutton

Cllr Susette Palmer

Cllr Jim Tierney

Cllr Marina Yannakoudakis

STANDARDS COMMITTEE WORK PROGRAMME

(as agreed by the Standards Committee on 20 May 2008)

Tuesday, 20 MAY 2008	
Report	Description
Constitution Updates	A report setting out those amendments to the Constitution pertaining to the Standards Committee as agreed by Council at its Meeting on 15 th April 2008. In particular, the new Terms of Reference for the Committee.
Sub-committee Membership	To establish membership of the new Sub-committees to deal with Local Regulation matters
Training Plan	A report setting out training proposed for the new committee.
Annual Report	Further to the preliminary report to the previous meeting, a draft report providing a review of the 2007/08 year for approval before presentation to Council at its July meeting.
Regulations in respect of Part 10 of the Local Government and Public Involvement in Health Act 2007	<p>A comprehensive review of what Local Regulation will mean for the work of the committee. Including an update on the publication of the regulations and their implications and formal notification of implementation of Local Regulation.</p> <p>Also, as agreed by the Standards Committee on 17/03/08, to include reference to how we will link with the Council's complaints process to provide redress for complainants. Will include reference to the relationship with the Local Government Ombudsman and to how the role of the LGO is expanding to cover standards committees.</p>
Ethical Governance Assessment – Progress	A report detailing progress on the Ethical Governance Assessment, particularly to introduce the assessment to new members of the committee.
Revised Work Programme	Particularly for the benefit of new members a report introducing the Work Programme for 2008/09. The work programme was agreed at the last meeting but has been reviewed, primarily to reflect the needs around the new membership of the committee.

Monday, 15 SEPTEMBER 2008

Report	Description
Ethical Governance Assessment – Findings	A report detailing and analysing the findings of the Ethical Governance Assessment, which will have been consulted on with Council Directors and from which an action plan will be developed.
Performance Indicators relating to Ethics and Governance	The first of what can be a regular report setting out performance indicators in areas pertaining to Ethics and Governance. The performance indicators to be identified from the Ethical Governance Assessment findings and governance risk assessment.
Review of Barnet's Planning Code of Practice and Licensing Code of Practice	A review of Member/Officer Protocols
Standards Board Statistics	A summary of the Statistics that the Standards Board produces for each financial year (2007-08)
Conduct Complaints Annual Report	First annual report on complaints related to conduct matters as agreed at December 2007 meeting.

Thursday, 4 DECEMBER 2008

Report	Description
Report back from the Standards Board Annual Assembly	Those attending will report back to the Committee as a whole what was covered there.
Review of Barnet's subsidiary Codes of Conduct – Part 2	A review of Member/Officer Protocols

Monday, 9 MARCH 2009

Report	Description
Feedback on actions arising from the Ethical Governance Assessment	A report updating the Standards Committee six months after the completion of the assessment.
Work Programme for 2009/10	To seek agreement to the Committee's proposed Work Programme for 2009/10.

<p>Council Meeting 15 July 2008</p>

REPORT OF THE DEMOCRATIC SERVICES MANAGER
AGENDA ITEM 14.1

1. FIRST CLASS EDUCATION AND CHILDREN OVERVIEW AND SCRUTINY COMMITTEE

The Council on 13 May, 2003, agreed that with effect from 2004/2005 the appointments of voluntary aided school representatives on the then Education Children Overview and Scrutiny Committee be for a period of two years.

The Council on 13 May 2008 deferred making any appointments pending receipt of nominations.

The responses so far received to the invitations are attached at Appendix A. Any further responses received after the circulation of the Agenda will be reported to the Council.

RECOMMEND – That the Council appoint one voluntary aided school representative from each of the following to serve as co-opted Members of the First Class Education and Children Overview and Scrutiny Committee for the period ending May 2010:

Church of England schools

Roman Catholic Schools

Persons who appoint Foundation Governors to Voluntary Aided Jewish Schools.

2. HEALTH CARE FOR LONDON CONSULTATION PAN LONDON JOINT OVERVIEW AND SCRUTINY COMMITTEE.

The Conservative Group has requested that Council approve a change to the Council's representation on the Pan London Joint Overview and Scrutiny Committee.

RECOMMEND – Council is asked to consider that Councillor Sachin Rajput replace Councillor Richard Cornelius as the Barnet representative on the Pan London Joint Overview and Scrutiny Committee.

3. REPORTS EXEMPTED FROM THE CALL-IN PROCESS BECAUSE THEY ARE URGENT:

These matters are reported to the Council to meet Constitutional requirements. No action is required by the Council and the decisions have been implemented.

In the case listed below the Chairman of the Cabinet Overview and Scrutiny Committee agreed that the decision proposed was reasonable in all the circumstances, was urgent and therefore has consented to the proposed decision being exempted from call-in:

- (i) The Leader of the Council approved acceptance of the tender contract sum from Willmott-Dixon Construction for the rebuild of Parkfield Primary School and The Hyde Primary School with an integrated Children's Centre, and the construction of a Children's Centre at Underhill Infants School.
The report was exempted from call-in as it was necessary to issue the notice to begin construction before 27 May 2008 to meet grant funding deadlines and minimise construction costs. The next meeting of the Cabinet and Overview Scrutiny Committee was not until the 23 June 2008.

4. LEADER'S SCHEME OF DELEGATION: -

1. Appointment of Assistant Cabinet Member.

The Leader has advised the Democratic Services Manager that he has appointed Councillor Daniel Webb, Assistant Cabinet Member for Planning and Environmental Protection.

2. Creation and appointment to Cabinet Housing and Regeneration Committee

The Leader has advised the Democratic Services Manager that he has appointed a Cabinet Housing and Regeneration Committee, details for which are set out in Appendix B.

RECOMMEND – That Council note the amendments to the Leader's scheme of delegation and that the Democratic Services Manager has made the appropriate changes to the Council's Constitution.

5. HOUSEKEEPING AMENDMENTS TO THE CONSTITUTION

- (i) The Council's Senior Structure approved found in Part 7 of the Constitution. The structure has now been updated and reflected in the current approved structure.

(ii) OTHER ISSUES:-

(a) In Part 3 : Responsibility for Functions – "5.8 The fourth exception is the Pension Fund Committee" has been added. This reflects the change made under Part 4: Section 2 - Committees and Sub-Committees – under the heading "Extract from Part 3 of the Constitution".

(b) In Section 2 - Committees and Sub-Committees: - Paragraph 7.2 (Members items for the agenda) - Should 'any item received after **4pm** will be recorded as received on the next working day', be changed to **11pm**. 'A working day is deemed to end at 4pm' was removed but not the rest of the sentence.

(iii) UNDER CONTENTS LIST:-

(c) Article 7 – The Executive: Addition of a heading "7.08 Assistant Cabinet Members".

(d) Article 10 – Heading changed to Area Committees and Forums & Local Strategic Partnerships.

(e) Article 10 – Addition of a heading "10.07 Local Strategic Partnership"

(f) Article 12 – 12.05 **Deputy** to provide sufficient resources to the Monitoring Officer and Chief Finance officer - This has been changed to **Duty** to reflect amendment made in Constitution.

- (g) At Part 3, Responsibility for Functions - Pension Fund Compliance Statement has been added.
- (h) At Section 3, Panels and Consultative Bodies, there have been amendments to headings under Appendix 1 and Appendix 2
- (i) Section 4 – Public Participation – Addition of Heading and addition of headings for Contents and Explanatory Note - Petitions, public comments and questions.
- (j) Financial Regulations – Under 5 – Further responsibilities **of Directors** and Heads of Service (Directors has been added)
- (k) Financial Procedure Rules – Under 10 – Heading has been amended to Investments, Borrowing, Capital Financing and Trust **Accounts** (it previously said Funds)
- (l) Under Contact Procedure Rules - 5.6 has been amended to: Acceptance Parameters for Contract Additions, Extensions and Variations **and Authorisation Parameters for Contract Novations and Assignments** as amended.
- (m) Under Local Code of Conduct for Members - Headings have been amended to tie-in with headings in New Code.
- (n) Under Members' Licensing Code of Good Practice - Headings have been amended to tie-in with headings in New Code.
- (p) Part 6 - Members' Allowance Scheme – Amended to reflect the current Scheme 2008/2009, and will be further amended to include reference to the Council's decision of 6 March 2007, Minute 147 to remove the cap for payment of allowances.

6. FUTURE OF SCRUTINY IN BARNET

The Council on 4 March 2008 (Minute 160) decided to appoint a politically balanced Working Group consisting of seven Members to consider and make recommendations to the Council at the 15 July 2008 meeting on the Future of the Overview and Scrutiny process in Barnet and any issues arising from the Mycroft Group report.

The Group's report is attached at Appendix C.

Recommend – That the Council consider the Report of the politically balanced working group of Members on the future of the overview and scrutiny process in Barnet and make decisions.

Janet Rawlings
Democratic Services Manager

**SCHEDULE OF NOMINATIONS RECEIVED FOR APPOINTMENT AS NON-COUNCIL (CO-OPTED) MEMBERS
OF THE FIRST CLASS EDUCATION AND CHILDREN SCRUTINY AND OVERVIEW COMMITTEE IN 2008-20010**

3 REPRESENTATIVES OF VOLUNTARY AIDED SCHOOLS (VOTING REPRESENTATIVES)

Name of Nominee	Nominators	Experience and Qualifications
<p>(i) <u>1 Representative of the Church of England</u></p> <p>➤ Gladys Vendy</p>	<p>London Diocesan Board for Schools</p>	<p>Miss Gladys Vendy</p> <ul style="list-style-type: none"> • Head Teacher for 26 years in CE schools in London Diocese. At St Mary's CE Primary School, Finchley 1986-2000 which included the period in which the school relocated to the present site. • Two very successful Ofsted inspections "provides excellent model of leadership" and mentioned in HMCi report. • Retired in 2000 and became a link tutor for PGCE trainees in inner London Schools (fourth year of this). • An accredited performance management consultant. • An accredited external adviser (assists governors in setting Head Teacher objectives). • An Ofsted Section 23 inspector (RE and Worship) working in CE schools in the London Diocese. • Have acted as a consultant in two Barnet schools where there has been an acting Head Teacher (since 2000). • Governor of two church schools – primary (Barnet LEA) and secondary (Surrey LEA) – member of personnel committees and a vice chair. • Strengths – good listening skills; analytical; diplomatic.

Name of Nominee	Nominators	Experience and Qualifications
		<ul style="list-style-type: none"> Has been a co-opted Member of the Overview and Scrutiny Committee relating to Education and Children since 2004
(ii) <u>1 Representative of the Roman Catholic Church</u> ➤ Mr Denis Carey	Westminster Diocese Education Service	Mr Denis Carey has been the Roman Catholic Church's representative on Barnet's First Class Education & Children Overview & Scrutiny Committee. Until his retirement in August 2000 he was the Head Teacher of St Teresa's Primary School, where he had been a teacher for at least 17 years.
(iii) <u>1 Representative of Persons who Appoint Foundation Governors to Voluntary Aided Jewish Schools</u> ➤ Mrs Cathy Goldin	Menorah Primary School	Mrs Cathy Goldin was a representative on the Education and Children Overview and Scrutiny Committee last year. She is a qualified nursery teacher and currently a parent/governor of Menorah Primary School. She was the Voluntary-Aided Jewish School's representative on the Education and Children Overview and Scrutiny Committee last year. The family are members of the Golders Green Beth Hamedrash Hebrew Congregation.
(iv) ➤ Mr Davis Deutsch	Pardes House School	Mr Deutsch is a long standing foundation Governor who has been involved with Pardes Primary for the past 20 years. His knowledge of the school as well as being a well respected member of the local Jewish Community would stand him in good stead.

Appendix B

Committee	Functions	Membership
Cabinet Housing and Regeneration	<p>To monitor the delivery of the Council's housing needs, both within and outside the regeneration schemes, including delivery through Barnet Homes, Registered Social Landlords and the regeneration development partners.</p> <p>To make recommendations on the above to Cabinet or Cabinet Resources Committee as appropriate</p>	<p>Cllr Lynne Hillan (Chairman)</p> <p>Councillor Mike Freer</p> <p>Councillor Anthony Finn</p> <p>Cllr Richard Cornelius</p> <p>Councillor Melvin Cohen</p>

APPENDIX C

Recommendation –

That a politically balanced working group consisting of seven Members be appointed to consider and make recommendations to the Council at their 15 July 2008 meeting on the future of the Overview and Scrutiny processes in Barnet and *any issues arising from the Mycroft Group Report.*

THE FUTURE OF OVERVIEW AND SCRUTINY IN BARNET - THE REPORT OF THE WORKING GROUP

	2/4/08	6/5/08	4/6/08	24/6/08
Sachin Rajput (Chairman)	*	*	*	*
Brian Coleman	*	\$		\$
Joan Scannell		*	*	*
Andreas Tambourides	*	*		*
Julie Johnson	*	*	\$	*
Linda McFadyen				
Monroe Palmer				
Substitute Members				
Maureen Braun				
Kate Salinger	*	*	*	*
Alison Moore				
Barry Rawlings			*	*
Susette Palmer				
Jack Cohen				

* Members attending	\$ Member absent on Council business
Not a Committee Member/substitute at the time	^Not a substitute Member at the time

1. EXECUTIVE SUMMARY

- 1.1 The remit of the Future of Scrutiny In Barnet Working Group was to evaluate current provision for the discharge of the Councils Overview and Scrutiny function, with a view to producing recommendations for Council to consider as to its future direction and development.
- 1.2 Meeting from April 2008 through to June 2008, the working group focused on the following key areas of work, gathering evidence from a variety of sources in order to help shape eventual outcomes:
- Consideration of new and emerging legislation, particularly in the context of the council place shaping agenda
 - Research into model of best practice undertaken in other London Boroughs and at the Greater London Assembly
 - Site visits to three selected London Boroughs
 - Conducted evidence gathering meetings with both internal and external officers and with the Centre for Public Scrutiny
 - Conducted a consultation exercise, canvassing a cross party sample range of the views of overview and scrutiny Councillors, with varying levels of experience of their roles in overview and scrutiny
- 1.3 The evidence gathered during the course of this review is set out in the body of this report and broadly follows the structure outlined in the bullet points above.

2. RECOMMENDATIONS

- 2.1 **That the existing overview and scrutiny committee structure is disbanded.**
- 2.2 **That a new, overarching overview and scrutiny committee, to be named “Policy and Performance Overview and Scrutiny Committee” is established in its place, with a Business Management Overview & Scrutiny Sub-committee to support its work.**
- 2.3 **That a stand alone budget and performance overview and scrutiny committee is established, to be responsible for scrutinising the budget and performance management process.**
- 2.4 **That a stand alone health scrutiny committee is established, in accordance with the requirements of the Health and Social Care Act 2001.**
- 2.5 **That the proposed Policy and Performance Overview and Scrutiny Committee will meet at least once a year to appoint its Sub-committees and Scrutiny Panels/Task and Finish groups and will**

also set the annual work programme for Scrutiny Panels/Task and Finish groups, working to set time limits.

- 2.6 The proposed Business Management Overview & Scrutiny Sub-Committee will appoint additional Scrutiny Panels/ Task and Finish Groups; co-ordinate and monitor the work of Scrutiny Panels/ Task and Finish Groups; consider the most appropriate arrangements for reviews, whether by politically balanced committees or panels, non proportional panels or a rapporteur with a cross-party reference group and, where appropriate, make recommendations to the proposed Policy and Performance Overview & Scrutiny Committee; consider reports from Scrutiny Panels/Task and Finish Groups or rapporteurs and make recommendations to the Council, the Executive or the proposed Policy and Performance Overview & Scrutiny Committee, as appropriate
- 2.7 That the proposed, stand alone Budget and Performance Overview and Scrutiny Committee will consider, consult upon, comment and, where appropriate make recommendations to the Executive in respect of the proposed Council budget and Medium Term Financial Strategy.
- 2.8 That the proposed Budget and Performance Overview and Scrutiny Committee will also scrutinise the management of the Council's budget and hold the Executive to account for performance in delivery of the Corporate Plan and all other plan, strategy and service objectives.
- 2.9 That the Director of Corporate Governance should be instructed to ask the Special Committee (Constitution Review) to consider an amendment to the Constitution so that the Chairman of the proposed Budget and Performance Overview and Scrutiny Committee shall have the right to speak at the budget-making and council tax setting meeting of the Council.
- 2.10 That the Head of Paid Service be asked to consider that there be a minimum team of 4.5 overview and scrutiny staff, with appropriate professional skills, to include a manager, in line with Centre for Public Scrutiny Guidance to support overview and scrutiny and that if appropriate this requirement for increased staffing be incorporated in the 2009/10 budget.
- 2.11 That the Head of Paid Service be asked to consider appropriate arrangements to ensure that the overview and scrutiny officer team is strategically positioned within the organisation.
- 2.12 That the proposed Policy and Performance Overview and Scrutiny Committee and proposed Business Management Overview & Scrutiny Sub-committee as appropriate receive requests, reports and submissions from the Council, the Executive, residents

forums, community and voluntary groups, partnership and outside bodies and other locally constituted groups—and also respond to “Councillor Calls for Action”, if and when the relevant statutory provisions come into force.

- 2.13 That the profile, process and credibility of overview and scrutiny be raised, both internally and externally, and that the Executive be asked to ensure that appropriate resources and instruction be given to facilitate communications support and publicity for the overview and scrutiny function.
- 2.14 That a monthly programme incorporating the forward plan and other projected executive work items be reported by the Executive to the proposed Business Management Overview & Scrutiny Sub-committee and to the proposed stand alone Budget and Performance and Health Overview and Scrutiny Committees.
- 2.15 That the Chairmen of the proposed Policy and Performance Overview and Scrutiny Committee, the proposed Business Management Overview & Scrutiny Sub-committee and the proposed stand alone Budget and Performance and Health Overview and Scrutiny Committees, meet regularly with the Leader to discuss overview and scrutiny.
- 2.16 That in carrying out its functions, primarily through sub-committees and scrutiny panels, the proposed Policy and Performance Overview and Scrutiny Committee will, amongst other matters, have overall scrutiny responsibility for review of the policy framework and the development of policy and strategy. Involvement of the overview and scrutiny function in these areas should extend to the early and developmental stages of the process as well as at the finalisation or approval stage.
- 2.17 The proposed Policy & Performance Overview & Scrutiny Committee and the proposed Business Management Overview & Scrutiny Sub-Committee will ensure that the work of scrutiny is reflective of Council priorities as evidenced by the Corporate Plan and the programme being followed by the Executive.
- 2.18 That Council consider the principle embodied in some other local authorities of having a non-partisan approach to the Chairmanship and or Vice-Chairmanship of the proposed overview and scrutiny committees.
- 2.19 That the Call-in function will be carried out by the proposed Business Management Overview & Scrutiny Sub-committee.
- 2.20 That the Special Committee (Constitution Review) is asked to consider the criteria upon which decisions could be called in, whether call-in should only apply to Key decisions (as defined in

Article 13.03 of the Constitution) and whether there should be a stated understanding of how call-in would be exercised.

- 2.21 That the Director of Corporate Governance be instructed to ask the Special Committee (Constitution Review) to consider the details of Committee and Sub-Committee membership and terms of reference and other constitutional changes necessary to implement the proposed changes.
- 2.22 That the Director of Corporate Governance be instructed to ask the Independent Remuneration Panel to review Special Responsibility Allowances relevant to the proposed arrangements at the appropriate time.

3. BACKGROUND

- 3.1 On 29th January 2008, Council resolved to establish a **‘politically balanced working group consisting of seven Members be appointed to consider and make recommendations to the Council at their 15 July 2008 meeting on the future of the Overview and Scrutiny processes in Barnet and *any issues arising from the Mycroft Group Report.*’**
- 3.2 The membership of the Future of Scrutiny In Barnet Working Group was agreed at Council on 4th March 2008 and comprised of Councillors Sachin Rajput (Chairman), Brian Coleman, Andreas Tambourides, Joan Scannell, Julie Johnson, Linda McFadyen and Monroe Palmer. The appointed substitutes were Councillors Maureen Braun, Kate Salinger, Alison Moore, Barry Rawlings, Susette Palmer and Jack Cohen.
- 3.3 The Local Government Act (2000) introduced an Executive/Scrutiny split into local authority operations in England and Wales with the Executive determining and implementing the policy agenda and Scrutiny Committees being responsible for holding the Executive to account.
- 3.4 Barnet Council’s Constitution (Article 6.02) states that the powers of Overview and Scrutiny Committees include:
- To review and scrutinise decisions made or actions taken in connection with the discharge of any of the Council’s functions.
 - Make reports and/or recommendations to the full Council and/or the Executive and/or any area Committee in connection with the discharge of functions.
 - Consider any matter affecting the area or its inhabitants.
 - Any Overview and Scrutiny Committee may appoint Sub-Committees and may arrange for the discharge of their functions by any such Sub-Committees.

- Two or more Overview and Scrutiny Committees may appoint Joint Sub-Committees and may arrange for the discharge of their functions by any such Sub-Committees so that the Scrutiny Role may be performed in a cross-cutting way.
- Any such Sub-Committees or Joint Sub-Committees appointed under paragraphs (d)(i) or (ii) above are subject to the rules on public meetings and political balance within the terms of the relevant legislation.
- The Terms of Reference of any Sub-Committees or Joint Sub-Committees appointed under paragraphs (d)(i) or (ii) above must be clearly stipulated by the appointing “parent” Overview and Scrutiny Committee(s) together with a defined period for their operation and existence and must be within the powers of the appointing Overview and Scrutiny Committee(s).
- Overview and Scrutiny Committees individually or jointly with other Overview and Scrutiny Committees may consider that, in order to better facilitate cross-cutting reviews, the discharge of their duties would be best served by the appointment of working parties or panels or other groups to assist the Committees in their functions. Such groups are not Sub-Committees, are not subject to the rules on public meetings and political balance, and accordingly have no powers other than to investigate and make recommendations to the parent Committee. The Terms of Reference of such groups must be within the Committee appointing them and must be clearly stipulated, with a defined period for their operation and existence.

Overview and Scrutiny Committees – Specific Functions (Article 6.03):

- 3.5 **Policy development and review-** Overview and Scrutiny committees may assist the Council and the executive in the development of its budget and policy framework by in-depth analysis of policy issues;
- 3.6 Conduct research, community and other consultation in the analysis of policy issues and possible options;
- 3.7 Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- 3.8 Question members of the executive and/or committees and chief officers about their views on issues and proposals affecting their area;
- 3.9 Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.
- 3.10 **Scrutiny** - Overview and Scrutiny committees may -

- 3.11 Review and scrutinise the decisions made by and performance of the Executive and/or Committees and Council officers in relation to individual decisions and over time;
- 3.12 Scrutinise decisions which the Executive is planning to take and comment on them to the Executive;
- 3.13 Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- 3.14 Question Members of the Executive and/or Committee and chief Officers about their decisions and performance;
- 3.15 Make recommendations to the executive and/or appropriate committee and/or Council arising from the scrutiny process
- 3.16 Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance;
- 3.17 Question and gather evidence from any person (with their consent).
- 3.18 **Finance** - Overview and scrutiny committees may exercise overall responsibility for any finances made available to them.
- 3.19 **Annual report** - Overview and scrutiny committees must report annually to full Council on their workings and make recommendations to full Council for future work programmes and amend working methods if appropriate.
- 3.20 **Officers** - Overview and Scrutiny committees may exercise overall responsibility for the work programme of any officers employed to support their work.

Agenda Items

- 3.21 Any Member of an Overview and Scrutiny Committee or sub-Committee shall be entitled to give notice to the Democratic Services Manager that he/she wishes an item relevant to the functions of the Committee or sub-Committee to be included on the agenda for the next available meeting of the Committee or sub-Committee (Overview & Scrutiny Procedure Rules 9).
- 3.22 Members of the Overview and Scrutiny Committees have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of the Council Constitution.

Reports from Overview and Scrutiny Committee

- 3.23 The Overview and Scrutiny Committee can report findings and any recommendations back to the Executive and/or Council.

- 3.24 The Council and/or Executive shall consider the report of the Overview and Scrutiny Committee at their next available meeting (Procedure Rules 9).
- 3.25 Currently in Barnet, there are six Overview and Scrutiny Committees. These are-
- I. First Class Education & Children Overview and Scrutiny Committee
 - II. Supporting the Vulnerable in our Community Overview and Scrutiny Committee
 - III. Tackling Crime and Housing Overview and Scrutiny Committee
 - IV. Cleaner, Greener, Transport and Development Overview and Scrutiny Committee
 - V. Resources, Performance & Partnerships Overview and Scrutiny Committee
 - VI. Cabinet Overview and Scrutiny Committee

4. FINDINGS OF THE REVIEW

4.1 Scrutiny Commission meetings

The Scrutiny Commission met four times and the discussions during these meetings are summarised below.

4.2 The general structure of Scrutiny

- Some Members stated that they were interested in looking at different models of Scrutiny and how Scrutiny was structured in other Boroughs
- The need to look at how the Executive is held to account by non-Executive Members was also discussed
- The 'Overview' part of Scrutiny should be considered as there had been more focus on the critical friend role
- Members agreed that Scrutiny, if used and managed properly, could be a very effective tool
- A Member of the Scrutiny Commission stated that in his view, one of the most effective Overview and Scrutiny Committees in the past was planning, which led to innovative ideas such as the development forums
- Raising the profile of Scrutiny in Barnet was necessary
- Scrutiny has to be properly resourced - Scrutiny specialists are needed rather than Committee clerks
- Scrutiny should not be a mechanical process – it was suggested that the main issues the Scrutiny Commission should focus on are the work and structure of Scrutiny
- The possible need to change or enforce Council standing orders to ensure that Members attend meetings when requested to attend was raised
- Modernising the Scrutiny function – an overhaul of the current Scrutiny function was discussed- if the structure is right then the

politics will follow, and this may involve a radical constitutional change

- Scrutiny must be responsive and flexible

4.3 **Scrutiny Committees**

- The Members of the Scrutiny Commission raised the number of Scrutiny Committees currently standing in Barnet. This was discussed at each meeting of the Scrutiny Commission.
- Scrutiny arrangements in Camden: one overarching Scrutiny Committee.
- Other Boroughs listed the items that needed Scrutiny on an adhoc basis, and then prioritised meetings around the list as required, rather than have six dates set throughout the year.
- Scrutiny must be effective – following the ‘7th July’ London bombings, Scrutiny at GLA conducted an excellent piece of work in relation to the same.
- Scrutiny has to be fit for purpose and respond to the needs of the community.
- A single Scrutiny Committee may have more impact and its decisions therefore might be more powerful; it could ask for support from each department and a more flexible working pattern could be introduced so that talented and busy Councillors would not be excluded.
- One Scrutiny Committee alone to deal with the call-in process was discussed.
- The merits of a specific Budget Scrutiny Committee was discussed
- The backing of the Executive would be necessary for any proposed changes sought by the Scrutiny Commission. The Council would decide on the composition of the Scrutiny Committee(s). If there was genuine confidence in the system of Scrutiny, the power of the Committee would be demonstrated by the votes of the Members and not by the politics of the Chairman.

4.4 **Executive/Non-Executive Members and Officer Roles**

- Officer role: a clearer understanding of their role was needed and further it was noted that it was their role to be much more responsive in fulfilling Members’ requests.
- The Performance team also had an important supportive role here
- If Scrutiny were to underpin policy development, then much more exchange should go on between Officers, Scrutiny and Members.
- It was suggested that at present Officers did not consider their interaction with Scrutiny as being positive and proactive and further did not appear to understand that they were required to support the non-Executive too.
- Members expressed concern regarding the level of officer support from some service areas, which at times they felt was unsatisfactory.
- Members stated that there was a communications problem between Officers and Councillors and a strategy was therefore considered to improve the situation.
- At the site visit to the London Borough of Harrow, it was reported that the Leader met the Chair of Scrutiny every three months to brief on

key issues that were upcoming and it was considered that would obviously be very helpful, although it was noted that it did not always happen. A Cabinet Work Programme was also fed back to their Scrutiny Committees every month.

- It was agreed that this was an excellent communications strategy, quite possibly something that could be introduced in Barnet.
- Furthermore, it was stated that Performance staff at Barnet could be co-opted to support the Scrutiny Committee on specialised issues.

POLICY DEVELOPMENT & REVIEW

4.5 Scrutiny Work Programmes & Reviews

- Work programmes of the Scrutiny Committees did not necessarily reflect the issues of major importance that could be considered apparent in the Borough.
- Scrutiny could be aligned more closely with the priorities of the Executive and should cut across service boundaries where necessary.
- Work programmes should reflect the decisions and policies going through Cabinet in a timely way.
- Cabinet Members should inform respective Chairman of planned works and service priorities and respond to questions
- The Hate Crime Review was good but exceeded the timeframe for example: matters should remain time limited where possible.
- Involvement in working groups offered Members a degree of satisfaction. However, it could be said that once a report was produced it might disappear into a vacuum possibly because reports may not be timely or relevant to the agenda
- At the London Borough of Harrow, Scrutiny differentiated the issues; which were categorised as either light-touch (dealt with in a matter of days); medium-depth (weeks); or in-depth (months). The Chair was drawn from the majority Party and the Vice Chair from the major opposition Party.
- It was collectively considered that if the standing Scrutiny Committees continued, they would benefit enormously from having the following two sources of input: firstly, being kept informed of the forward planning of the Executive and secondly, being advised of issues raised at local level from Residents' Forums. Everyone present agreed that this would be a very significant development. In addition one or two of the key priorities highlighted in the Corporate Plan should also go to the relevant Scrutiny Committee each year.

4.6 Call-In

- The need for policy development was raised; Scrutiny of the Executive has been weak and call-in ineffective
- In comparison to other London Boroughs, Barnet Scrutiny Committees were calling in far more key decisions.

- Effective Scrutiny was being hampered by the sheer volume of decisions being examined, and the fact that Officers did not always respond in a professional manner to the questions referred to them.
- Effective Scrutiny required alliances to be formed across party lines but current arrangements make this very difficult.
- The role of questioning had expanded so much that it may be considered to be detracting from the important work that the Scrutiny Committees were intended to do as described in the relevant Act of Parliament.
- Improvement could be achieved if far fewer decisions were called in and more time could thus be spent doing a much more productive Scrutiny of the major decisions.
- If call-in took place four or five times during the year, and the decisions called were very significant, far more attention would be paid to the work of Scrutiny.
- This would result in Scrutiny decisions having a much greater impact on policy making than they did at present.
- A more positive position would be for the non-Executive to call in only the major decisions, while the Executive accepted that these would be examined in far greater depth, eventually having a definite effect on policy development.
- One Scrutiny Committee alone to deal with the call-in process was discussed. A decision would have to be reached about what important issues would trigger the call. For example, Scrutiny of the regeneration schemes would provide an ideal proactive model of the call-in and Scrutiny process.
- Another area which should be open to Scrutiny was any change in Council powers.

4.7 Budget Scrutiny

- Concern was raised about what is done with performance management information (PIs) as it was felt that this was not a productive area of work for Scrutiny. The need to look at strategies in advance before they are submitted to Cabinet and Council was discussed and it was noted that these should be timely.
- The Budget was an area which could be opened up to greater Scrutiny in a proactive way, subject to adequate reports being provided in relation to the same.
- The normal timetable for the Budget (£250 million) provided for detail to be published in February each year. However, in order to monitor such an important process, Overview and Scrutiny should begin at least six months earlier with a serious forum being provided.. This would include a thorough examination of the likely impact of budget decisions in key areas. Members considered that this was an excellent idea as there was never enough time to ask searching questions about the Budget.
- It was agreed that the Chair of a Budget Scrutiny Committee would be a very important role. Following a question from the relevant Chairman, the proposal could be sent to the Resources Committee for consideration if such a model were adopted.

- It was important for voting purposes that the political membership of the Overview and Scrutiny Committees be balanced and that it was in the interest of good partnership to ask the parties to work together productively for the good of the community.
- That the recommendations must be made wholeheartedly, as Scrutiny Committee Members believed they were engaged in work that was potentially extremely beneficial for the community.
- Cabinet Members should be asked to improve the flow of information regarding key policies to the Overview and Scrutiny Committee(s), so that planning could be improved.
- A Budget Scrutiny Committee would be able to monitor service performance more effectively than the current process: This would require an altered response from Officers who would be required to co-operate differently.
- A Scrutiny Committee dedicated to Budget and Performance would have a much higher profile among Officers and the public.

EXTERNAL SCRUTINY, PARTNERSHIPS & ENGAGEMENT

4.8 External Scrutiny

- External Scrutiny of partnership boards was discussed, as was the new police consultative group.
- Members felt that it was important to ensure that Overview and Scrutiny was geared up to the latter particularly given the expanding role of Overview and Scrutiny in both crime and health and safety.
- Petitions, CCA and engaging with residents was discussed- the need to have a mechanism in place to allow/encourage residents to attend Overview and Scrutiny meetings was raised.
- Nottingham's 'task and finish' groups and standing panels discussed with an emphasis placed on building good relationships with service providers.

4.9 Community Engagement

- The need to develop the role of Overview and Scrutiny and making members of the community aware of what can be achieved.
- Scrutiny meetings may be held at various venues in the community
- Overview and Scrutiny Committees must be publicised.
- Scrutiny required a new communications strategy to improve its profile within the Council and the community.
- It was recognised that it would be difficult but not impossible to change the current attitudes towards Scrutiny and there must be many ways in which an enhanced Overview and Scrutiny could support performance and policy development, and then perceptions would change.
- A possible model could be to focus on a local area and, through a public meeting, to find the issues requiring Scrutiny, a local Scrutiny Forum. The resulting information would then be fed back to Members.

- A PR strategy would also be required to support this exercise.
- At local Residents' Forums, chaired by local Councillors, questions are normally asked about Executive decisions. The local Scrutiny Forum model discussed could be chaired by a Cabinet Member but no further discussion on this point is required here as it is not within the remit of the Scrutiny Commission.
- Local Residents' forums were very productive, and it seemed important to retain those that were already working well.
- Issues raised at Residents' Forums should be sent straight to the relevant Overview and Scrutiny Committee(s).
- Local meetings could be very valuable because each area had its own concerns which could be very differing.

5. MEETING WITH EXTERNAL OFFICERS

Centre for Public Scrutiny

- 5.1 Members of the Working Group met with a representative from the Centre for Public Scrutiny namely Gareth Wall. The Centre for Public Scrutiny (CfPS) is a national body which was set up to provide training advice and guidance on all matters relating to Scrutiny across the public sector. The CfPS does extensive work with a range of public sector organisations including local authorities.
- 5.2 Gareth Wall outlined recent legislative changes such as the introduction of the Local Government and Public Involvement in Health Act 2007, Councillor Calls for Action (CCA), LINKS and other reforms, the impact of which indicates a strengthened role for Scrutiny. This continues from previous reforms to areas such as health, aimed to fulfil what was identified as the "democratic deficit". The Pitt review in response to flooding in North Yorkshire and East of England identified outcomes that water companies should be locally accountable, through for example the Scrutiny process.
- 5.3 Aligning Overview and Scrutiny to policy development and corporate priorities was important to enable a strategic approach which could act responsively and as a driver for a broad corporate whole Council approach. To illustrate, comprehensive area agreements, local area agreements and the way in which Overview and Scrutiny could examine local targets and how these were being achieved through service implementation. A key new target looked at how satisfied customers were with services. Westminster City Council had recently established an Overview and Scrutiny unit which was aligned with its neighbourhood renewal unit. The linkage allowed for greater responsiveness and meant that Overview and Scrutiny could be well placed to enable a more comprehensive approach.
- 5.4 The placement of Overview and Scrutiny within an organisation was important. Advance notice of identified priorities ensured that Overview and Scrutiny could input into strategic policy development: To do otherwise was problematic. Gareth Wall referred to Overview and

Scrutiny work undertaken by the London Borough of Enfield. Short, sharp and focused reviews had yielded positive results and support from the local community which had enhanced the profile of Overview and Scrutiny.

- 5.5 Members commented that Overview and Scrutiny had been adopted early on by the Council and that the Council had not really benefited from examples of good practice that had later developed. It was observed that persuading the Executive of the benefits of the “critical friend” approach was an issue. It was also noted that closer alignment of the Scrutiny structure to cabinet portfolios was necessary. Some models in other Boroughs had separated the Overview and Scrutiny roles, as illustrated by LB Hillingdon. Camden was another example, with one Overview and Scrutiny Committee, acting as a strategic commissioning body, which could question the Leader and initiate task and finish groups.
- 5.6 Members asked whether many Councils had co-options from members of the public. Gareth Wall gave the example of Bristol City Council which maintained a pool of 50 co-optees who would be involved in a range of local issues a recent example of which was local bus transport.
- 5.7 Resources to enable co-option, undertake task and finish groups and reviews were in place in the examples and models of working touched on during the discussion. Gareth Wall indicated that the status and credibility of the Overview and Scrutiny function was important. Getting good results that were timely and responding to topical issues enhanced the profile of Overview and Scrutiny, particularly where it has been able to demonstrate clearly that it has added value. Building on momentum, gathering interest and support and identifying local issues that have local resonance was a valuable approach.
- 5.8 Gareth Wall referred to the 2007 survey of Overview and Scrutiny in local government. This was the fifth annual review and provided a comprehensive national picture of Overview and Scrutiny. In comparing resources, Gareth Wall informed Members that Barnet was below average in terms of support staff, which generally averaged between 4-8 members of staff. He also commented that where Officers were placed within the organisation was in itself an issue of credibility. Placement within a legal and democratic services setting has a big impact on how Overview and Scrutiny is perceived in terms of the support Officers provide. It should be understood that Overview and Scrutiny Officers play a substantially different role to Committee clerks however.
- 5.9 Gareth Wall also took the view that the Audit Commission assessments can be somewhat overly critical and had noted observations which had challenged the way in which the Council delivered this service.

6. MEMBER LED SITE VISITS

- 6.1 The Working Group considered that they would like to carry out site visits with selected Boroughs as this might have aided Members in gaining greater insight into Overview and Scrutiny arrangements operated by other Boroughs. Following discussion, the London Boroughs of Camden, Harrow and Hillingdon were selected.

London Borough of Camden

- 6.2 Councillors Andreas Tambourides and Julie Johnson met with senior Officers and a Chairman of a Camden Scrutiny Committee at Camden Town Hall on 25th April 2008. The political and structural arrangements for delivering the Overview and Scrutiny function allow for five Committees: three of which are service area or directorate based. The political make up of the Council means that Chairmanships are shared across political groups with two from each of the Labour and Liberal Democrat Groups and one Conservative.
- 6.3 Member training and development was viewed by Camden as a priority. New Members received an induction and mentoring. Chairmen received separate in-house and external training. There existed a system of self-evaluation and external training and expertise was often utilised.
- 6.4 Members made the following observations:
- The Scrutiny process in Camden appeared more “natural” and there was greater interaction between Members of the Executive and Scrutiny.
 - Both oral and written reports were taken at each Council meeting on Overview and Scrutiny activities, together with any possible recommendations. These are presented by each of the Chairman on a rotating basis.
 - Each Overview and Scrutiny meeting was preceded by a 30 minute question and answer setting pre-meet to determine which questions should be asked and by whom.
 - Camden has four political parties a “no overall control” alliance with the two larger political groups.
 - Administration and opposition Members are designated as Chairman.
 - Camden held regular meetings between the chairman of Overview and Scrutiny Committees and this was viewed as a positive and useful approach.
 - Camden Members of Cabinet regularly provided oral and written reports to Scrutiny as well as Council.
 - Once a year Scrutiny Chairman meet with the Leader and Deputy Leader of the Council
 - Overview and Scrutiny Chairman have input into agenda priorities – large complicated items are always debated first in meetings with routine items following on.
 - There seems to be cross working between Committees and Chairman where there is an obvious overlap and an informal

emphasis on the strategic direction of the Council.
Recommendations and notes from informal meetings of Scrutiny Chairman are sometimes passed to the Executive. Very few items are called in.

- Members of the Scrutiny Commission noted that in Barnet a Member of the opposition chairs the Audit Committee. Whilst, it was observed that Camden had a sufficiently more diverse mix of opposition Members chairing Committees than simply an Audit Committee it was noted that the political structures were very different to Barnet

London Borough of Harrow

- 6.5 Councillors Julie Johnson and Kate Salinger visited Harrow on 7th May 2008 and met with Members and senior Officers to find out more about arrangement in the Council for Overview and Scrutiny.
- 6.6 It was noted that Harrow defined the role very carefully, placing emphasis on its role as a “champion of local people”, representing the concerns and aspirations of the same. In the definition, it is stated that local people have a very important part to play in the Scrutiny process.
- 6.7 Harrow views Scrutiny as an independent Councillor-led function that works with local people to improve services. It is stressed that Scrutiny looks at both Council-led and non Council-led services. The purpose of Scrutiny in Harrow is to hold decision makers to account, identify and investigate areas of concern in service delivery, point out options for improving service delivery and to assist Council and its partners to respond to the changing policy environment.
- 6.8 In terms of structure, Harrow has two Committees which each have a chairman, a vice-chairman and 4 lead Members:-
- I. Overview and Scrutiny Committee**
This can commission a sub-Committee to investigate performance issues.
 - II. Performance and Finance Committee**
This analyses local performance against various indicators. Sub-Committees can undertake investigations can be made in one of 4 ways:
 - a light-touch review
 - a challenge panel
 - a standing review
 - an in-depth review

London Borough of Hillingdon

- 6.9 Councillors Rajput and Scannell visited the London Borough of Hillingdon. The Scrutiny Commission were advised of the structure of the Committees and most specifically that only Cabinet Overview and Scrutiny Committee was chaired by a Member of the opposition.
- 6.10 Members from the working group attended a mental health working group meeting. It was noted that Hillingdon has four Policy and Overview Committees or 'POCs' and two Scrutiny Committees, one looking at decisions of the Executive and the other looking at the work of external organisations (health, police etc).
- 6.11 The POCs looked at policy and performance indicator information in-depth. Members observed that the meeting was well-chaired and harmonious, with consensus. Pre-meetings determined which questions would be asked and what lines of enquiry would be explored.

7. CONSULTATION WITH OVERVIEW AND SCRUTINY MEMBERS

Background and methodology

- 7.1 The rationale behind this was that the Scrutiny Commission felt that it was important to gain a sense of what the prevailing view of Overview and Scrutiny Members was. In reaching their decision to conduct a very simple consultation Members of the Commission acknowledged that Members had been reluctant to participate in a previous consultation evidenced by the level of response achieved (the Mycroft Report, 2007).
- 7.2 It was felt that a cross-party perspective, selecting three Members from each of the political parties, with varying levels of experience of the process would assist the group in identifying key issues and concerns. Members of the working group drafted six questions that were intended to be simple and direct. These were sent to each of the political group leaders who were asked to identify three Members to respond. In total, 5 out of nine responses were returned.

Awareness and Understanding of Overview and Scrutiny

- 7.3 The responses clearly indicated a broad understanding of Overview and Scrutiny. The details however varied. The need to examine the decisions of the Executive, to scrutinise service delivery, both internal and external, to explore key issues in more depth by way of working groups and reviews and to suggest areas for improvement were all key points mentioned. One Member commented that whilst they were able to scrutinise and make recommendations it was a "complete waste of time" implying that despite their efforts the relevant Member continued to feel that the current process was unsatisfying.
- 7.4 Additional comments were more revealing, indicating that whilst Members were aware of what the remit of Overview and Scrutiny was,

the full extent of what could be achieved was not apparent. None of the responses identified the “Overview” aspect of the process. Some touched on the concept of reviewing the policies of the Council. There did not appear to be an understanding that Members should be able to consider policies and strategies prior to implementation by the Council.

- 7.5 The second question followed the first question in trying to establish the extent to which Members understood their respective roles. Many of the responses encompassed the “Scrutiny” aspect of the role, i.e., challenging the Executive on the decisions it makes in respect of service delivery or to participate in reviews. Some of the responses clearly indicated that there was some understanding of the role, but these do not appear to identify the possible elements of the role that could offer greater satisfaction if appropriately pursued.

Effectiveness of the Committees

- 7.6 This question was expected to draw out individual experiences of participating in Overview and Scrutiny Committees. One response does this, citing the Members experience of Supporting the Vulnerable in our Community O&SC and indicating that the level of work and the broad brief of issues dealt with by the Committee prevented it from being as focused as it could be. From the majority of the responses it could be inferred that the Committees are not perceived to be particularly effective. One of the responses cites political reasons for this. With reference to paragraph 5.4 above, another response speculates that the Committee could be more effective if it could review policies that are in development prior to implementation, so any comments, views and suggestions can be reviewed for inclusion by the Cabinet.

Overview and Scrutiny Member Perceptions of Cabinet Members and Officers

- 7.7 Anecdotal evidence appears to suggest two key concerns: that Cabinet Members should engage better with areas being scrutinised that fall within their remit and that as ultimate responsibility rests with them they should attend meetings together with Officers.
- 7.8 Generally, Members viewed those instances where Cabinet Members did attend as positive, expressing satisfaction at the level of involvement perceived by them, which applied equally to Officers. However, one Member commented that Officers “usually supported the Members of the ruling party”.

Suggestions as to how Overview and Scrutiny can be improved

- 7.9 There were a variety of suggestions which Members felt might improve the existing process:

- Opposition chairman, to at least one Committee and that the Chairman should be non-partisan.
- That when items are called-in the specific detail is examined and referred so that Cabinet Members are better informed to avoid the need for written responses when oral responses are insufficient.
- Greater research and input, avoid duplication on issues that the Executive have already identified.
- A non-political discussion about good practice and models developed by other local authorities on Overview and Scrutiny.
- For Cabinet Members to attend Committee meetings
- Better publicity to the media and public about the views and work of the Committee.

Overall sense of satisfaction

7.10 The views of Members were almost equally divided as to whether they had a sense of satisfaction from the role they undertake. Of four of the responses two felt no satisfaction whilst two were satisfied. One of the satisfied responses was interesting because it referred to related events such as workshops and other externally organised events to which Members of Overview and Scrutiny Members were invited to attend. The fifth response, indicated satisfaction particularly when involved in conducting reviews and seeing positive outcomes and improvements.

Consultation Concluding Comments

7.11 The short span, basic framework of the consultation and the number of responses received, do not necessarily indicate a fully representative sample of those Members of the Council involved in Overview and Scrutiny though the responses are of course helpful. It was hoped that since the sample group was specifically targeted, this would solicit improved response rates. The aim of the consultation was to try to be inclusive, recognising that whilst the Commission were tasked with overall responsibility to conduct the review, there were additional Members who might welcome the opportunity to input into the review.

7.12 Responses to the consultation have revealed a number of key issues which the Commission could benefit from exploring further and which could also support final recommendations. Much of these concern how Members perceive their roles and that of the role of Overview and Scrutiny. There also appears to be wider issues which concern practical elements and the need to address issues such as media and communications, and how these could be used to raise the profile of Overview and Scrutiny.

8. CONCLUSIONS AND NEXT STEPS

8.1 To conclude the review, the Working Group has drafted a number of detailed recommendations for Council to consider. This reflects the extent of changes that the Working Group concluded would be required

in order to effect a move that could deliver an enhanced overview and scrutiny function that was fit for purpose.

The recommendations cover the following areas:

- Placement and structure, an appropriate democratic model for Barnet
- Effective and productive dialogue between the Executive and the Overview and Scrutiny functions
- An Overview and Scrutiny function that can fulfil the “overview” aspect of the role, with a strategic input into pre-cabinet policy and strategy development
- Raising the profile of Overview and Scrutiny, both within the organisation and externally
- Improved resources and support to ensure delivery of an enhanced and credible overview and scrutiny function

8.2 It was accepted that any changes would have to ensure that the future direction of Overview and Scrutiny would also encompass within it new and emerging legislation. Members observed that the role of Overview and Scrutiny had changed significantly since it was introduced by the Local Government Act 2000, with the later introduction of statutory health scrutiny committees following the Health and Social Care Act 2001. This strengthened the role of local overview and scrutiny committees. The Local Government and Public Involvement Act 2007 has continued this trend and introduced significant changes such as the remit to request reports and attendance at overview and scrutiny meetings by partnership organisations.

8.3 The Working Group took view that many weaknesses highlighted by the report could be addressed with the changes proposed in the recommendations. They also acknowledged that there was a need to examine closely and discuss openly what could be done to ensure the residents of Barnet were able to engage with the democratic process, not only through representative Councillors but either individually or in groups. The report builds on the view that non-executive members have a significant role to play and that there is a responsibility incumbent on all members to ensure that the democratic decision making process is both transparent and accountable.

8.4 The Working Group achieved a consensual approach in both the gathering and effective analysis of the evidence. Members of the Working Group felt throughout their discussions that the opportunity to shape the future delivery of the overview and scrutiny function was vital.

9. BACKGROUND PAPERS

Local Government Act 2000

Health and Social Care Act 2001

Local Government and Public Health and Involvement Act 2007

Centre for Public Scrutiny – 2007 Survey
Centre for Public Scrutiny – Scrutiny Matters
Guidance for Members on overview and scrutiny – London Borough of Harrow
London Borough of Hillingdon extracts of the Constitution, Article 6
Matrix of overview and scrutiny provision in a sample of London Boroughs